

## **CHAPTER SUCCESS GUIDE**

Nevada FBLA | 2023-2024



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### **FBLA Overview**

#### **FBLA MISSION STATEMENT**

FBLA inspires and prepares students to become community-minded business leaders in a global society through relevant career preparation and leadership experiences.

#### **HISTORY AND REACH**

Future Business Leaders of America, Inc. is the largest career student organization in the world and is located in Reston, Virginia.

Nevada Future Business Leaders of America (FBLA) is a state affiliate of Future Business Leaders of America. Nevada became a chartered member in 1964. Articles of Incorporation were filed with the Office of the Secretary of State in 1985.

FBLA, Inc., is an international professional association and the largest career student organization in the world serving students with career interests in the field of business. Each year FBLA serves over 196,000 members. FBLA, Inc., chartered its first chapter in 1940 in Johnson City, Tennessee, because of the efforts started in 1937 by Hamden L. Forkner of Teachers College, Columbia University in New York City.

#### SIZE

Each year, Nevada FBLA helps over 1,500 members prepare for careers in business in chapters in high schools, middle and junior high schools, and private schools throughout the state.

#### **ENDORSEMENTS**

FBLA is endorsed by the U. S. Department of Education, Nevada Department of Education, National Business Education Association, Nevada Business Education Association, and over 50 other business-related partners and industry associations.



### **FBLA Fact Sheets**

#### **HIGH SCHOOL**

## FBLA HIGH SCHOOL

Future Business Leaders of America, Inc. (FBLA) is the largest business career and technical student organization in the world. Each year, FBLA inspires and prepares more than 200,000 Middle School, High School, and Collegiate members to become community-minded business leaders.

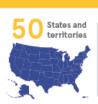
#### **MEMBERSHIP**

200,000+ Members





Chapters





#### **PROGRAMS**





Business Achievement Awards · Champion Chapter Award

#### **CONFERENCES**



13,000+ attendees







#### **WHY JOIN?**







Academic Competitions



Career Exploration





Travel



Learn more at fbla.org

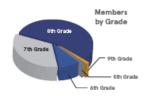


## **△ FBLA** MIDDLE SCHOOL

Future Business Leaders of America, Inc. (FBLA) is the largest business career and technical student organization in the world. Each year, FBLA inspires and prepares more than 200,000 Middle School, High School, and Collegiate members to become community-minded business leaders.

#### **MEMBERSHIP**

16,000+ Members







#### **PROGRAMS**





LEAD Awards • MERIT Award

#### **CONFERENCES**



13,000+ attendees







#### **MHY JOIN?**















Learn more at fbla.org



#### **COLLEGIATE**

## & FBLA COLLEGIATE

Future Business Leaders of America, Inc. (FBLA) is the largest business career and technical student organization in the world. Each year, FBLA inspires and prepares more than 200,000 Middle School, High School, and Collegiate members to become community-minded business leaders.

#### **MEMBERSHIP**

3,000+ Members 300+ Educators 250+ Chapters



#### **PROGRAMS**





Excellence Awards • Outstanding Chapter Award

#### **CONFERENCES**



1,000+





#### **MHY JOIN?**







Academic Competitions

Conferences (CCC)







wel



**Building Community** 

Learn more at fbla.org



### Connect with Nevada FBLA

P. O. Box 1440 • Owasso, OK 74055 • Phone: • 888.677.4534 Fax: 702.939.9058

Follow Nevada FBLA on Social Media
nevadafbla.org • facebook.com/nevadafbla • @nevadafbla • youtube.com/nevadafbla

#### **NEVADA FBLA STATE MANAGEMENT TEAM**





#### **NEVADA FBLA BOARD OF TRUSTEES**

Tiffany Williams: Board of Trustees Chair

Kristina Carey: Educational Program Professional

Gaby Renteria: Nevada FBLA State President

Patti Buono: Trustee/Adviser

Kyle Cassinelli: Trustee/Truckee Meadows CC

Angila Golick: Trustee/Adviser

Rhonda McElroy: Trustee/UNLV

Jeremy Tiedt: Past Board Chair

Kyle DeVos: Development Director

**Brian Bolton**: Trustee/Adviser

Cheryl Burns: Trustee/Adviser

Kelli Compton: Trustee/Adviser

Julia Lapham: Trustee/UNR

Carlan White, CPA: Trustee/CLA Reno

#### **NEVADA FBLA STATE OFFICER TEAM**



**GABRIELA RENTERIA** 

STATE PRESIDENT president@nevadafbla.org



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**EVA LINDBLOOM** 

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VP OF SOUTHERN REGION srvp@nevadafbla.org



### **Connect with National FBLA**

FBLA National Center • 12100 Sunset Hills Drive, Suite 200 • Reston, VA 20190 Phone: 800.325.2946

#### Follow National FBLA on Social Media

www.fbla.org • facebook.com/FutureBusinessLeaders • @FutureBusinessLeaders

#### NATIONAL FBLA STAFF

JEN STALEY

DIRECTOR OF AWARDS &





## 2023-2024 Calendar of Events

Key: National Dates and Deadlines Nevada Dates and Deadlines

National Affiliation Opens – FBLA Connect	August 1
Champion Chapter: Summer Starter Begins	
MERIT Awards Begins (MS)	
Dressed to Impress Scholarship Application Opens	
National Fall Leadership Conference (NFLC) Registration Opens	August 30
Fall Stock Market Game Registration Opens	September 1
Tall Stock Warket Game Registration Opens	September 1
NV FBLA Adviser Workshop in Elko – Register Here	September 7
NV CTSO Advisor Conference in Las Vegas – Register Here	September 9
Champion Chambon Common Chambon Colomba Doc	Contouch on 07
Champion Chapter: Summer Starter Submissions Due	September 27
Champion Chapter: Shaping Success Begins	September 28
Intuit Social Innovation Challenge (Fall)	TBD
That Social milovation orialisings (Fall)	100
Virtual Business Challenge Registration Opens	October 2
Fall Stock Market Game Begins	October 9
Ŭ	
NIV FRI A Advisor Huddle @ 2:45pm (Virtual) Link	October 10
NV FBLA Adviser Huddle @ 3:45pm (Virtual) - Link	October 10
NV FBLA Fall Leadership Experience: Register Here	October 10-12
<ul> <li>Elko – Great Basin College – October 10</li> </ul>	
Reno – National Auto Museum – October 11	
Las Vegas – Regal Theatre at Red Rock – October 12	
Lao vogas Trogal modilo di recon Colobol 12	
ACTE Outstanding Business Education Student Award Application	October 15
Deadline	000000110
Dress to Impress Scholarship Application Deadline	
Diess to impress scripiaiship Application Deadiline	
Fall Life Smarte Competition Pagins	October 16
Fall Life Smarts Competition Begins	October 16
Fall Virtual Business Challenge Begins	October 17



National Fall Leadership Conference Registration Deadline	October 18
Fall Stock Market Game Registration Deadline	October 27
NV FBLA Adviser Huddle @ 3:45pm (Virtual) - Link	November 14
Champion Chapter: Shaping Success Submissions Due	November 8
Champion Chapter: Service Season Begins	November 9
Fall Virtual Business Challenge & Fall LifeSmarts Competition Ends	November 10
National Fall Leadership Conference:	
Providence, RI	November 10-11
Dallas, TX	November 17-18
American Enterprise Day	November 15
March of Dimes World Prematurity Day	November 17
Nevada Success Series – Registration Opens	November 27
NV FBLA Adviser Huddle @ 3:45pm (Virtual) - Link	December 12
Fall Stock Market Game Ends	December 15
Early Bird Member Registration Deadline	December 31
Spring Stock Market Game Registration Opens	January 1
Nevada Success Series – Registration Closes at 5:00 PM	January 5
NV FBLA Adviser Huddle @ 3:45pm (Virtual) - Link	January 9
Champion Chapter: Service Season Submission Deadline	January 10
Champion Chapter: CTE Celebration Begins	January 11
Nevada Success Series – Login Credentials Sent	January 12
Nevada Success Series Testing Window: 8:00am-5:00pm – Monday-Friday	January 17 -31



Spring LifeSmarts Competition Begins	January 29
Spring Virtual Business Challenge Begins	January 31
Intuit Social Innovation Challenge (Spring)	TBD
National Career & Technical Education Month	February 1-29
Nevada Success Series – Winners Announced	Week of February 5
First Deadline for Lead4Change	February 9
FBLA Week	February 11 -17
Spring Stock Market Game Begins	February 12
Nevada Success Series: Scores/Competency Reports Released	Week of February 12
SBLC Registration Opens	February 12
NV FBLA Adviser Huddle @ 3:45pm (Virtual) - Link	February 13
Spring Virtual Business Challenge & Spring LifeSmarts Competition Ends	February 23
Champion Chapter: CTE Celebration Submissions Due MERIT Award Submissions Due (MS)	February 28
National and State Dues Deadline State Officer Candidate Forms Due	March 1
State Officer Candidate Briefing – Virtual	March 6
Spring Stock Market Game Registration Deadline	March 8
SBLC Registration Closes	March 11
NV FBLA Adviser Huddle @ 3:45pm (Virtual) - Link	March 12
SBLC Testing Window	March 18 (Opens) – March 29 (Closes)
State Officer Candidate Interviews	March 25-29



Award Submission Deadline for Recognition Awards (HS/MS) FBLA-National Technical Honor Society Scholarship Application Deadline National Bylaw Amendment Proposal Submission Deadline	April 1
NV FBLA Adviser Huddle @ 3:45pm (Virtual) - Link	April 9
SBLC Finalists announced/Competitive Events Schedules Released	April 12
SBLC Conference Change Deadline	April 12
Award Submission Deadline for Recognition Awards (Collegiate) NLC – Scholarship Application Deadline Distinguished Business Leadership Scholarship Application Deadline National & State Curriculum Dues Payment Deadline for NLC, National Officer Candidates, and Voting Delegates (Collegiate)	April 15
Spring Stock Market Game Ends	April 19
Spring State Officer Summit	April 27
SBLC Conference Date – Reno, The Nugget	April 22 - 25
NLC Intent to Compete Deadline/Publish/Registration Deadline	April 30 / May 1 / May 3
Champion Chapter: Champion+ Submission Deadline	May 1
BAA Capstone Submission Deadline for Competitive Review	May 3
National Competitor Deadline	May 7 TENTATIVE
Second Deadline for Lead4Change	May 10
NV FBLA Adviser Huddle @ 3:45pm (Virtual) - Link	May 14
National Officer Candidate Application Submission Deadline (HS/Collegiate) MERIT Award Submission Deadline (MS) LEAD awards Submission Deadline for NLC Recognition	May 15
BAA Deadline for NLC Recognition	May 30
NV FBLA Adviser Huddle @ 3:45pm (Virtual) - Link	June 11



National Leadership Conference: Collegiate Orlando, FL	June 24 - 27
National Leadership Conference: HS/MS Orlando, FL	June 29 – July 2



# 2023 National Leadership Conference Winners

EVENT	PLACE	STUDENT	SCHOOL
Accounting 1	8 <sup>th</sup>	Chenyu Wang	West Career & Technical Academy
Banking & Financial Systems	10 <sup>th</sup>	Declan Alvarez	West Career & Technical Academy
Business Management	6 <sup>th</sup>	Sam & Grace Hwang	Edward W. Clark High School
Introduction to Public Speaking	4 <sup>th</sup>	Jack Hurley	West Career & Technical Academy
Introduction to Public Speaking	8 <sup>th</sup>	Sophia Dai	West Career & Technical Academy
Personal Finance	7 <sup>th</sup>	Shawn Evan Gutierrez	Advanced Technologies Academy
Sales Presentation	8 <sup>th</sup>	Zander Heit	Spring Creek High School



## **Guidelines to Success for Advisers**

SUMMER
<ul> <li>□ Plan for upcoming FBLA Year</li> <li>□ Meet with chapter officers</li> <li>□ Develop chapter Program of Work</li> <li>□ Hold team building activities</li> <li>□ Develop paperwork for students, parents, and supporters about FBLA dues</li> <li>□ Begin Champion Chapter Summer Starter/Champion + Activities</li> <li>□ Register for the Adviser Conference</li> </ul>
SEPTEMBER
<ul> <li>□ Hold first chapter meeting</li> <li>□ Hold recruiting event (like pizza night, bowling, etc.)</li> <li>□ Attend CTSO Advisor Conference</li> <li>□ Distribute information about Nevada CTSO Fall Leadership Experience Event</li> <li>□ Have students visit and review FBLA State and National Websites</li> <li>□ Start students in Business Achievement Awards</li> <li>□ Plan all competitive events with students (and start working on projects)</li> <li>□ Recruit members to attend the Nevada CTSO Fall Leadership Experience Event</li> </ul>
OCTOBER
<ul> <li>□ Register members by October 20 to be recognized as an official chapter for fall publications</li> <li>□ Attend the Nevada CTSO Fall Leadership Experience Event</li> <li>□ Begin Champion Chapter Shaping Success Activities</li> <li>□ Provide information for Nevada Success Series</li> </ul>
NOVEMBER  Calchirate American Enterprise Day
<ul> <li>□ Celebrate American Enterprise Day</li> <li>□ Begin Champion Chapter Service Season Activities</li> <li>□ Plan and prepare for FBLA Week activities (FBLA week is February 11-17)</li> <li>□ Plan and prepare for CTE Month activities (CTE Month is February)</li> <li>□ Registration opens for Nevada Success Series</li> </ul>
DECEMBER
<ul> <li>Hold chapter holiday celebration</li> <li>Receive and review State Business Leadership Conference (SBLC) Registration materials</li> </ul>
JANUARY
<ul> <li>□ Participate in Nevada Success Series</li> <li>□ Begin Champion Chapter CTE Celebration Activities</li> <li>□ Nevada Success Series Testing (January 17-31)</li> </ul>



#### **FEBRUARY**

	Registration Opens for State Business Leadership Conference (SBLC) (February 12) Finalize State Projects Celebrate CTE Month! Celebrate FBLA Week! (February 11-17)
MAR	СН
	March 1, 2024 National and State Dues Payment Deadline for NLC Competitors, National Officer Candidates, and Voting Delegates CTE Celebration Submissions + MERIT Award Submissions Due Pre-judged Materials Deadline State Officer Candidate Application Deadline Online Submission of Award Forms Conference and Competition Registration Opens for the 2024 National Leadership Conference (NLC) in Orlando, FL March 6 State Officer Candidate Briefing - Virtual March 8 Spring Stock Market Game Registration Deadline March 11 SBLC Registration Closes March 18-29
	SBLC Online Testing/Production Testing Window  March 25-29
	State Officer Candidate Interviews
APRI	L
	Curriculum Fees – payment due (April 15) SBLC Change Deadline (April 12) Attend the State Business Leadership Conference (SBLC) at The Nugget In Reno Complete National Leadership Conference (NLC) Intent to Compete Form
MAY	
	Submit National Leadership Conference Registration (NLC) Materials Ensure that National Leadership Conference (NLC) payment has been made. Review and confirm national competition registration with state management. Submit projects/competition materials for National Leadership Conference (NLC)
JUNI	
	Attend National Leadership Conference (NLC) Report success to local media outlets



## Membership

#### **FBLA CURRICULUM FEES**

State Curriculum Fees	National Curriculum Fees
\$6 (with \$1 allocated to the Erin Hackman	\$10: First increase in dues since 1989
Scholarship)	
Total Curriculum Fees: \$16	

Dues must be paid each year by April 15

#### **VOTING DELEGATES**

As a volunteer-led association, the power to change, direct, and propel the association rests with student voting delegates. Voting delegates elect state officers and approve amendments to the Student Bylaws.

At the State Business Leadership Conference, Voting Delegates are required to attend the opening session/campaign rally, visit campaign booths, and attend the Nevada FBLA Annual Business Meeting and Voting Session. Guests are welcome to attend the Annual Business Meeting but are seated in a separate section from the voting delegates.

Each chapter receives voting delegates in accordance with the table below. The number of voting delegates for each chapter is automatically calculated based on March 1 membership numbers.

#### **Number of Chapter Voting Delegates**

1-50 Members51-100 Members101+ Members2 delegates3 delegates4 delegates

Each additional 50 members shall have one additional vote



### **Key Events & Dates**

Members looking to improve leadership skills, network with members across the state, and learn new ideas should mark their calendars for Nevada and National FBLA conferences throughout the year. Conferences are the highlight of the membership experience and access to the conferences is exclusive to FBLA members. You can learn more about our conferences on our website at <a href="http://www.nevadafbla.org">http://www.nevadafbla.org</a>

#### **NEVADA CTSO ADVISER CONFERENCES**

September 7 | Elko | Great Basin College September 9 | Las Vegas | Thomas & Mack Center Board Room, UNLV

Speakers and presenters will help you make the most of your FBLA program, share tips on integrating FBLA into your classroom, help you become an expert in competitive events, facilitate best practices and idea sharing, and much more! Recertification hours will be available for this event. There is no fee to participate! Registration information will be released closer to the event.

#### **NEVADA CTSO FALL LEADERSHIP EXPERIENCE**

October 10 | Elko | Great Basin College October 11 | Reno | National Auto Museum

October 12 | Las Vegas | Regal Theatre at Red Rock

Join members from your geographical region of the state to advance your leadership goals for this one-day conference. Members will gain a competitive edge as students convene to learn about FBLA! Attendees at this conference do not have to be members, so it is a great opportunity to introduce FBLA to new members. It's also an amazing chance to increase the excitement in your chapter with current members.

#### NATIONAL FALL LEADERSHIP CONFERENCES (NFLC)

November 10-11 | Providence, RI November 17-18 | Dallas, TX

Attend one of the two National Fall Leadership Conferences and learn more about what **Together We Achieve** has to offer. Hear from dynamic keynote speakers, attend exciting workshops, and network with members from across the country! Check out the NFLC Guide on the National website.

#### **NEVADA SUCCESS SERIES**

Online Testing is a way that all members can engage in competitive events in FBLA that have an online objective test component. The registration fee is to be announced soon - chapters can plan on a registration rate range between \$10 to \$15 per person. More details and access to registration will be available soon!

January 17 - 31 - Online Testing Window



#### STATE BUSINESS LEADERSHIP CONFERENCE (SBLC)

#### April 22-25 | The Nugget, Reno

This three-day conference is where the best and brightest students across Nevada compete in business and leadership events with the opportunity to qualify for the National Leadership Conference, network with students, and participate in workshops to prepare for their future career.

#### NATIONAL LEADERSHIP CONFERENCE (NLC)

June 24-27 | Collegiate | Orlando, FL June 29-July 2 | High School & Middle School | Orlando, FL

The National Leadership Conference is the culmination of the year for our members. If members place in the top ten at the State Business Leadership Conference, a member is then eligible to represent Nevada at the National Leadership Conference. Each state can send four (4) representatives from the high school division and two (2) representatives from the middle school division to compete at the national level. This conference is where over 12,000 students gather from around the United States, Germany, Canada, China, and the Virgin Islands to compete and gain leadership skills. For details on this year's National Leadership Conference visit <a href="https://www.fbla.org">www.fbla.org</a>.



## **FBLA Competitive Events**

#### 2023-2024 MIDDLE SCHOOL TOPICS

The topics will be used for state and national competitive events.

#### **BUSINESS ETHICS (MIDDLE SCHOOL)**

Category: Objective Test & Presentation

Type: Individual or Team

Artificial Intelligence: What implications will the invention of applications such as ChatGPT and

Dalle have on the world of business?

#### **ELEVATOR SPEECH**

Category: Presentation

Type: Individual

You and the other FBLA Middle School members at your school have been asked to speak at the next school board meeting about the benefits of Career and Technical Student Organization (CTSO) membership in middle school. In a 30-second elevator speech, share with the school board how you have benefited from membership in FBLA and why more public funding should be made available to allow more students to participate.

#### **EXPLORING BUSINESS ISSUES**

**Category**: Presentation **Type**: Individual or Team

The traditional work environment is changing as technology provides employees with the ability to work from anywhere, including from their home. More Americans are working from home, for longer periods of time. Employees are looking to push companies to break down the longestablished structures and policies that traditionally have influenced workdays.

Include answers to the following questions during your presentation:

- How does this trend positively affect businesses?
- How does this trend negatively affect businesses?
- Examples of trends to discuss include collaboration, environmental impact, productivity, etc. (additional points/topics can be added)

#### **MULTIMEDIA & WEBSITE DEVELOPMENT**

**Category**: Demonstration **Type**: Individual or Team

You have been asked by a local small business in your community to develop a website that will promote their business. The website must include the following elements:

- Home Page/Navigation Menu
- A header that promotes the business and its products/services
- An "About Us/Contact" page
- A page to register for the business' rewards program

Feel free to include any other elements to enhance the website.

**Note:** Partnering with an actual local business is encouraged, but not mandated.



#### VIDEO GAME CHALLENGE

Category: Demonstration

**Type**: Individual or Team Create an animated game, in any language or game/animation engine, with keyboard and/or

mouse input.



#### 2023-2024 HIGH SCHOOL TOPICS

The topics will be used for state and national competitive events.

#### **BROADCAST JOURNALISM**

**Category**: Presentation Event **Type**: Individual or Team

You and your team are a part of your school's broadcast program. Deliver a LIVE broadcast event that includes the following:

- Community service project highlights.
- College preparation tips.
- Career/military exploration information.
- Cafeteria offerings.
- A story of an inspiring person in your school or community.

#### **BUSINESS ETHICS (HIGH SCHOOL)**

Category: Objective Test & Presentation

Type: Individual or Team

Artificial Intelligence: What implications will the invention of applications such as ChatGPT and

Dalle have on the world of business?

#### **CODING AND PROGRAMMING**

**Category**: Demonstration **Type**: Individual/Team

Create a program that allows your school's Career and Technical Education Department to collect and store information about local business and community partners. This program should include information on at least 25 different partners, with details such as, but not limited to, type of organization, resources available, and direct contact information for an individual. The program should enable users to search and filter the information as needed.

#### **COMPUTER GAME & SIMULATION PROGRAMMING**

**Category**: Demonstration **Type**: Individual or Team

Create an adventure game with a storyline. The game must:

- Be playable on the student device using Windows 10, Mac OS, or a modern web browser.
- Be compatible with a maximum ESRB rating of E10+.
- Be secure and bug-free.
- Include:
  - o A hero that is an FBLA member.
  - At least one villain.
  - o Storyline incorporating FBLA goals, concepts, and/or history.
  - Use of arrow keys for movement and can incorporate other keys for other actions.
  - o Scoring.
  - Win/lose screens.
  - At least two levels of play.



#### **DATA ANALYSIS**

**Category**: Presentation Event **Type**: Individual or Team

Sun Motor Company is a fictious auto manufacturer selling internal combustion (gas-powered) vehicles primarily in the United States. Sun Motor Company executives have expressed interest in the growing field of electric vehicles and are interested in the potential they could bring to the business. As a consultant working on Sun Motor Company's data analysis team, you oversee making data-driven recommendations for Sun Motor Company's executives. Using the datasets given, in addition to your own supplemental research, analyze the data and provide analyses and recommendations about the opportunities and challenges facing the business. Not all datasets need to be included in the analysis and you are encouraged to include outside research. (The datasets will be included in the guidelines when released.)

#### DIGITAL ANIMATION (FORMERLY KNOWN AS 3-D ANIMATION)

**Category**: Prejudged Projects & Presentation

**Type**: Individual or Team

Create an animated educational video that teaches a business concept related to any FBLA

competitive event.

#### **DIGITAL VIDEO PRODUCTION**

**Category**: Prejudged Projects & Presentation

Type: Individual or Team

Create a video that instructs others how to use a technology tool found in a business setting. All

video content must be original.

#### **GRAPHIC DESIGN**

**Category**: Presentation **Type**: Individual or Team

You are interviewing for a graphic designer job at a new business in your community. Your interviewers have asked you to create a branding package that showcases your unique style and highlights your skills in today's design industry.

Included in your branding package will be:

- Brand and logo design.
- Infographic or brochure for your given business.
- Advertisements for the promotion of your business.
  - Magazine advertisement
  - Billboard
  - Two different social media posts

#### INTRODUCTION TO BUSINESS PRESENTATION (9<sup>TH</sup> & 10<sup>TH</sup> GRADERS)

**Category:** Presentation **Type:** Individual or Team

Why do businesses fail? Develop a presentation exploring the reasons behind business failures and explain strategies that a business can use to avoid failures.



#### INTRODUCTION TO PROGRAMMING (9<sup>TH</sup> & 10<sup>TH</sup> GRADERS)

**Category:** Presentation **Type:** Individual or Team

Create a program that allows students at your school to calculate their grade point average. Use your school's grading scale to calculate both weighted and unweighted grade point averages.

#### INTRODUCTION TO PUBLIC SPEAKING (9<sup>TH</sup> & 10<sup>TH</sup> GRADERS)

Category: Speech Type: Individual

Develop and deliver a speech based on the following topic: What is essential for you to secure

your first job?

#### INTRODUCTION TO SOCIAL MEDIA STRATEGY (9<sup>TH</sup> & 10<sup>TH</sup> GRADERS)

**Category:** Presentation **Type:** Individual or Team

Your marketing firm has been asked to present a social media plan for your state FBLA community service project's online summer fundraising event. The online summer fundraising event is used to secure new donors and to increase existing donors' support to the service project. You are being asked to present your social media campaign idea to the state FBLA Board of Directors at their annual meeting.

Address the following in your social media strategy, focusing on ONE social media platform:

- A schedule of social media posts.
- An example of a social media post.
- A plan to develop an awareness of the community service project.

#### Do not create live accounts.

#### MOBILE APPLICATION DEVELOPMENT

**Category:** Demonstration **Type**: Individual or Team

Create a mobile application that enables students to create a portfolio of their high school experiences. This app should allow students to showcase their academic achievements, athletic participation, performing arts experience, clubs and organization memberships, community service hours, honors classes, and other related items.

#### PUBLIC SERVICE ANNOUNCEMENT

**Category:** Presentation Event **Type:** Individual or Team

There's more to FBLA than competitions! Create a public service announcement to share the benefits and opportunities around FBLA that are not a part of the Competitive Events Program.

#### **PUBLIC SPEAKING**

Category: Speech Type: Individual

Develop and deliver a speech based on the following topic: What are the legal and ethical implications of cybercrime? What can be done to help combat cybercrime?



#### **SOCIAL MEDIA STRATEGIES**

**Category:** Presentation Event **Type:** Individual or Team

Your marketing firm has been asked to create a social media campaign for the local animal shelter to promote adoptions.

Address the following in your social media strategy:

- A schedule of social media posts.
- Three examples of social media posts on multiple platforms.
- Promotional plan of the campaign.
- Plan to develop awareness of the animal shelter.

Do not create live accounts without permission from the animal shelter.

#### **VISUAL DESIGN**

**Category:** Presentation Event **Type:** Individual or Team

Design a storefront display for a local business' holiday promotion. Include pictures or sketches of a window, door, and sidewalk display highlighting the promotion for the business.

#### **WEBSITE CODING**

**Category:** Presentation Event **Type:** Individual or Team

A community business has approached your team and has asked you to develop a website that advertises open jobs at the business. The website must include the following:

- A page including information about benefits and/or reasons to work at the company.
- A page including at least three different job openings at the company.
- At least one online job application form that allows applicants to apply for jobs at the company.
- At least three graphic elements.

Do not create live websites without permission from the community business.



#### **WEBSITE DESIGN**

**Category:** Demonstration **Type:** Individual or Team

You have been asked by a non-profit organization in your community to develop a website that promotes the benefits of partnering with them on an annual basis. In addition to promoting these benefits, the non-profit is sponsoring a gala in the next 90 days to help raise funds needed to support their mission. They have asked you to develop a website that will promote the non-profit organization and the gala.

The website should include the following elements:

- Navigation menu.
- A header that promotes the non-profit organization and its activities.
- A sub-section highlighting the gala and relevant information.
- An online form page to donate to the non-profit organization.
- An online form page to register for the gala.

Do not create live websites without permission from the non-profit organization.



#### 2023-2024 COLLEGIATE LEVEL TOPICS

The topics will be used for state and national competitive events.

#### **BUSINESS ETHICS (COLLEGIATE)**

Category: Objective Test & Presentation

**Type:** Individual or Team

Artificial Intelligence: What implications will the invention of applications such as ChatGPT and

Dalle have on the world of business?

#### **BUSINESS PRESENTATION**

**Category**: Presentation **Type**: Individual or Team

Ten years from now, you are invited to a career day to present to students. Develop a presentation on your chosen profession. Include information that would be pertinent to someone considering this career.

#### **EMERGING BUSINESS ISSUES**

**Category**: Presentation **Type**: Individual or Team

Technology is an integral part of today's workforce. Computers, smartphones, and the Internet of Things (IoT) have increased worker productivity. At the same time, some workers have found their jobs replaced by ever-improving technology. Discuss the positive and negative impact of technology on the workforce.

#### **FUTURE BUSINESS EDUCATOR**

Category: Presentation

**Type**: Individual

Al and You. How does Artificial Intelligence impact students as they prepare for college and career? Develop a lesson that teaches students to understand the benefits and risks of artificial intelligence in their work.

#### CASE COMPETITIONS

Case studies for the case competitions will be released later.



#### STATE LEVEL COMPETITIVE EVENTS

#### HIGH SCHOOL

Participants can compete in up to four (4) events at the state level. Only two of the 4 events may have a performance component.

Participants can compete in up to two (2) events at the state level. Participants can compete in one (1) chapter event which do not count towards the two (2) event limit. (\*State Starting Events, + Requires Production Test)

#### **EVENTS WITH PERFORMANCE**

Choose a maximum of two (2) event from this column:

#### **Case Study Events**

Banking & Financial Systems+

Business Management+

Client Service

Entrepreneurship+

Help Desk<sub>+</sub>

Hospitality & Event Management,

International Business+

Introduction to Event Planning+

Management Information Systems+

Marketing<sub>+</sub>

Network Design+

Parliamentary Procedure+

Sports & Entertainment Management,

#### **Presentation Events**

Broadcast Journalism\*

Business Ethics+

Business Plan\*

Coding & Programming\*

Computer Game & Simulation Programming\*

Data Analysis\*

**Digital Animation\*** 

Digital Video Production\*

Electronic Career Portfolio\*

Financial Statement Analysis\* - New

Future Business Educator\* - New

Future Business Leader\*+

Graphic Design\*

Impromptu Speaking

Introduction to Business Presentation

Introduction to Programming - New

Introduction to Public Speaking

Introduction to Social Media Strategy\*

Job Interview

Mobile Application Development\*
Public Service Announcement\*

#### **EVENTS WITHOUT PERFORMANCE**

Choose up to four (4) events from this column (not to exceed four (4) events total):

#### **Objective Test Events**

Accounting I

Accounting II

Advertising

Agribusiness

**Business Calculations** 

**Business Communication** 

**Business Law** 

Computer Problem Solving

Cyber Security

**Economics** 

Health Care Administration

**Human Resource Management** 

Insurance & Risk Management

Introduction to Business Communication

Introduction to Business Continuingation

Introduction to Business Procedures

Introduction to FBLA

Introduction to Financial Math

Introduction to Information Technology

Introduction to Marketing Concepts

Introduction to Parliamentary Procedure

Journalism

**Networking Infrastructures** 

Organizational Leadership

Personal Finance

Public Policy & Advocacy (formerly Political

Science) - New

Securities & Investments

Supply Chain Management

UX Design

#### **Production Events**

Computer Applications+

Database Design & Applications+

Spreadsheet Applications+

Word Processing,



**Public Speaking** 

Sales Presentation

Social Media Strategies\*

Visual Design (formerly Publication Design) -

New

Website Coding & Development - New

Website Design

OTHER EVENTS Events from this section do not count towards the two (2) event limit at state.

#### **Chapter Events**

## Choose up to one (1) event maximum from this category

American Enterprise

Project\*

Community Service

Project\*

Local Chapter Annual Business Report\*

Partnership with Business

Project\*

#### **Nevada Individual Awards**

Administrator of the Year Adviser of the Year Alumni of the Year

Businessperson of the Year

Volunteer of the Year

National Business Honor Roll Retiring Adviser Recognition Who's Who in Nevada FBLA Erin Hackman Scholarship Chassey Ako Community

Service Award

#### **Nevada Chapter Awards**

Champion Chapter Chapter Newsletter Chapter Website Digital Scrapbook



#### MIDDLE SCHOOL

**COMPETITIVE EVENTS:** Choose up to two (2) events from this column (not to exceed two (2) events total):

#### MIDDLE SCHOOL

Case Study Events
Critical Thinking

#### **Presentation Events**

Business Ethics<sub>+</sub> Career Research Elevator Speech

Exploring Business Issues FBLA Mission & Pledge Marketing Mix Challenge

Multimedia & Website Development

Video Game Challenge

#### **Objective Test Events**

Business Etiquette Career Exploration Digital Citizenship

**Exploring Computer Science** 

Exploring Economics
Exploring Technology
FBLA Concepts
Financial Literacy

**Interpersonal Communication** 

Leadership

Learning Strategies

Running an Effective Meeting

#### **OTHER EVENTS**

Events from this section do not count towards the two (2) event limit at state.

#### **Chapter Events**

## Choose up to one (1) event maximum from this category

Annual Chapter Activities

Presentation

Community Service Presentation

#### **Nevada Individual Awards**

Administrator of the Year Adviser of the Year Alumni of the Year

Businessperson of the Year Volunteer of the Year National Business Honor

Roll

Retiring Adviser Recognition Young Leader in NV FBLA

Erin Hackman Scholarship

Chassey Ako Community

Service Award

#### **Nevada Chapter Awards**

MERIT Award Chapter Newsletter Chapter Website Digital Scrapbook



#### **COLLEGIATE**

Participants can compete in up to four (4) events at the state level. Only two of the 4 events may have a performance component.

#### **EVENTS WITH PERFORMANCE**

Choose a maximum of two (2) event from this column:

#### **Presentation Events**

Accounting Case Competition

**Business Ethics** 

Community Service Project (moved from

Chapter)

**Emerging Business Issues** 

Entrepreneurship Pitch Competition - New

Finance Case Competition - New

Future Business Educator

**Future Business Executive** 

Hospitality Management Case Competition

- New

Impromptu Speaking - New

Job Interview

Marketing Case Competition – New

Marketing, Sales, & Communication Case

Competition - New

Public Speaking

State of Chapter Presentation (moved from

Chapter)

Technology & Computer Science Case

Competition

- New

#### **Production Events**

Business Communication Computer Applications<sup>+</sup>

#### **EVENTS WITHOUT PERFORMANCE**

Choose up to four (4) events from this column (not to exceed four (4) events total):

#### **Objective Test Events**

Foundations of Accounting

Foundations of Communication – New

Foundations of Computer Science – New

Foundations of Economics - New

Foundations of Entrepreneurship - New

Foundations of Finance

Foundations of Hospitality Management -

New

Foundations of Management – New

Foundations of Marketing - New

Foundations of Selling – New

Foundations of Technology – New

Organizational Behavior & Leadership

Parliamentary Procedure

**Project Management** 

Retail Management

Sports Management & Marketing



### **FBLA Programs**

#### **BUSINESS ACHIEVEMENT AWARDS**

The Business Achievement Awards (BAA) is a high school leadership development program that is easy to integrate into your classroom. The co-curricular activities are aligned to the career clusters, NBEA standards, and FBLA goals.

Students enhance their leadership skills, expand their business knowledge, contribute to their local communities, and earn recognition by immersing themselves in their school, community, and FBLA programs.

In 2022, national FBLA has modified the BAA program to follow a more curriculum-based structure in which students will complete modules in order to receive recognition. There are four levels of the BAA, with each level increasingly challenging your high school students to expand their leadership skills and showcase their talents:

BAA Level	Award	Deadline
CONTRIBUTOR	Certificate	March 1
LEADER	Certificate	March 1
ADVOCATE	Certificate	March 1
CAPSTONE	Certificate	March 1 State Recognition
		May 3 National Deadline for
		Competitive Review

Your students receive recognition when they complete each level. Students must be members of the FBLA division. Each level of the BAA covers these core activities and concepts:

**Service**—Uncover the link between a community and the success of a business. Your members focus on activities that improve the member's school, area businesses, community, and state.

**Education**—Understand business and the world of work. Your members focus on activities and curriculum that prepare them for corporate America, develop an appreciation of entrepreneurship, and understand the benefits of continuing education.

**Progress**—Explore the local, state, and national levels of FBLA and how they complement one another. Your members focus on activities that promote FBLA at the local, regional/district, state, and national levels.

Check out the official information at https://www.fbla-pbl.org/divisions/fbla/fbla-education/



#### FBLA MIDDLE SCHOOL LEAD PROGRAM

The LEAD Awards are a middle school leadership development program that is aimed to enhance leadership skills and familiarize themselves with the FBLA organization.

Participating students can enhance their leadership skills, expand their business knowledge, contribute to their local communities, and earn recognition by immersing themselves in their school and communities.

LEAD Awards program follows a curriculum-based structure in which students will complete modules to receive recognition. There are two levels of the LEAD Awards program, with each level increasingly challenging your students to expand their leadership skills:



Members are introduced to the foundations of FBLA and learn how to best take advantage of the opportunities available to members through three courses:

Welcome to FBLA-Middle School Making the Most of Your Experience Introduction to Leadership

These 4-hour courses take a deep dive into specialized content areas. Courses may be repeated. New courses continue to be added throughout the year.

Currently available: Time Management

Check out the official information in the FBLA-PBL Learning Center.



#### CHAMPION CHAPTER

Champion Chapter is a series of membership engagement-focused challenges that chapters may complete for national recognition. By completing activities, chapters accrue points. Completing activities across four sections (to accrue points) will result in Champion Chapter recognition, with a banner for the adviser's classroom/meeting space or school award case. Additional incentives such as ribbons at conferences, national recognition in publications, and plaques are available.

- Summer Starter
   August 1 to September 30
- Shaping Success
  October 1 to November 10
- Service Season
   November 11 to December 31
- CTE Celebration
   January 1 to March 1
- Champion Plus Deadline: May 1

Champion Chapter is open to all active chapters. The list of activities as well as more information is available on the <u>National FBLA Website</u>.

Champion Chapter Activity List & Tracker – Click to Download

#### STUDENT CHALLENGES

Student challenges provide opportunities for students to compete in a variety of areas throughout the school year. Unlike the official Competitive Events, student challenges are typically hosted by our partners throughout the year.

Currently Available Challenges

- Virtual Business Management Challenge (Fall 2023) FBLA members are given the chance to be the boss of their own company in an online business simulation.
- Virtual Business Personal Finance Challenge (Fall 2023)
   FBLA members test their financial literacy skills by making personal finance decisions for a simulated person.

Check out the official information through the FBLA Learning Center through FBLA Connect.



#### MARCH OF DIMES PARTNERSHIPS

Founded by President Franklin D. Roosevelt, the March of Dimes is a non-profit organization that has saved millions of premature babies over the course of the last 75 years through funding medical research and providing support for families in need.

Through the 40 years of partnership with the March of Dimes, FBLA has consistently ranked as the top organization's fund-raising partner, raising over \$15 million. March of Dimes has connected with hundreds of thousands of FBLA members across the nation with its inspiring mission, vision, and values.

Through our unique partnership with the March of Dimes, chapters have an opportunity to apply for the March of Dimes grant. The grant recognizes chapters with innovative ideas and projects that enhance the growth, recognition, and support of FBLA and the March of Dimes partnership. Local chapters may receive grants up to \$1,000. More information will be released by National FBLA.

Nevada FBLA has been a proud partner of the March of Dimes and continues to bring innovative ideas to their fundraising efforts. There are many opportunities for members to participate with the March of Dimes, such as the March for Babies event.



# STATE OFFICER TEAM PROGRAM OF WORK OVERVIEW

2023 - 2024

#### **GROW MEMBERSHIP**

- GOAL: Register 7 new High School Chapters
- GOAL: Register 4 new Middle School Chapters

#### **GROW ENGAGEMENT**

- GOAL: Increase Social Media (Instagram and Slack)
- GOAL: Register 650 competitors at SBLC
- GOAL: Promote and Celebrate FBLA Week
- GOAL: Provide Chapter Officer trainings

#### **GROW RECOGNITION**

- GOAL: Create an engaging slide deck for chapter visits
- GOAL: Create a positive online presence
- GOAL: Initiate chapter and member recognition programs
- GOAL: Support BAA/LEAD programs

#### **GROW LEADERSHIP**

- GOAL: Create a Presidents' Council
- GOAL: Provide competitive event training
- GOAL: Create and provide new resources and guides

#### **GROW ENTHUSIASM**

- GOAL: Offer incentive programs
- GOAL: Reach out for sponsorships
- GOAL: Start a Merch Store



## **Recognition and Awards**



#### NATIONAL BUSINESS HONOR ROLL

The National Business Honor Roll is designed to recognize those members of FBLA who truly excel in academic preparation for college and an eventual career in the business world. Nevada FBLA recognizes that in order to succeed as a true business leader, our members need to be well prepared in terms of their academics, career skills, and leadership development.

FBLA chapters in Nevada are encouraged to nominate members to be recognized in the National Business Honor Roll who meet all of the following criteria:

- High School: Overall cumulative GPA of at least 3.5 on a 4.0 scale
- Demonstrated leadership potential through service as a chapter officer, committee leader, or other participation in chapter activities
- Clearly defined career objectives

Members accepted in the National Business Honor Roll will be recognized during the State Business Leadership Conference. In order to nominate members, complete the online form for each nominee at: <a href="http://www.nevadafbla.org">http://www.nevadafbla.org</a>.

Online form information will include:

- Name
- Chapter
- Home Address
- Home Phone Number
- Student Email
- Adviser Email
- School Mailing Address
- Current Year in School
- GPA
- Years in FBLA

#### Upload Documents to include:

- Enclose a copy of your most recent report card/transcript or other official report showing cumulative GPA.
- Enclose a brief resume of FBLA involvement, offices held, etc., as well as other activities.
- Enclose a one-page statement outlining your career objectives, your plans for achieving these goals, and how membership in FBLA contributes to these plans.

Access the form at this link: <a href="https://nevadafbla.org/national-business-honor-roll-application-form/">https://nevadafbla.org/national-business-honor-roll-application-form/</a>



#### ADMINISTRATOR OF THE YEAR

The award is designed to recognize the outstanding support of a school administrator to the local chapter adviser and members of FBLA. An administrator may be nominated by a student, educator, colleague, or parent. The recipient will be awarded and recognized at the State Business Leadership Conference.

Access the form at this link: https://nevadafbla.org/administrator-of-the-year/

#### **NEVADA ADVISER OF THE YEAR**

The award is designed to recognize the outstanding support of FBLA Adviser to the local, state, and national chapters, advisers, and members of FBLA. Adviser may be nominated by a student, educator, colleague, or parent. The recipient will be awarded and recognized at the State Business Leadership Conference. Please upload your nomination information below.

Access the form at this link: https://nevadafbla.org/adviser-of-the-year/

#### **NEVADA ALUMNI OF THE YEAR**

The award is designed to recognize the outstanding support of FBLA Alumni to the local, state, and national chapters, advisers, and members of FBLA. Alumni may be nominated by a student, educator, colleague, or parent. The recipient will be awarded and recognized at the State Business Leadership Conference. Please upload your nomination information below.

Access the form at this link: <a href="https://nevadafbla.org/alumni-of-the-year/">https://nevadafbla.org/alumni-of-the-year/</a>

#### **NEVADA BUSINESSPERSON OF THE YEAR**

The award is designed to recognize the outstanding support of FBLA Alumni to the local, state, and national chapters, advisers, and members of FBLA. Alumni may be nominated by a student, educator, colleague, or parent. The recipient will be awarded and recognized at the State Business Leadership Conference. Please upload your nomination information below.

Access the form at this link: <a href="https://nevadafbla.org/businessperson-of-the-year/">https://nevadafbla.org/businessperson-of-the-year/</a>

#### CHASSEY AKO COMMUNITY SERVICE AWARD

This award, named for former Nevada FBLA state officer Chassey Ako, honors FBLA members who go above and beyond in capturing and personifying this key leadership trait. Local chapters can nominate the member of their chapter who best demonstrates leadership through service.

Access the form at this link: <a href="https://nevadafbla.org/chassey-ako-community-service-award/">https://nevadafbla.org/chassey-ako-community-service-award/</a>

#### **ERIN HACKMAN SCHOLARSHIP AWARD**

This \$100 scholarship is presented in the name of former Nevada FBLA State President Erin Hackman, and is designed to assist NLC competitors from Nevada with their travel to the National Leadership Conference. Please submit the information by April 1.

Access the form at this link: <a href="https://nevadafbla.org/erin-hackman-scholarship-award-application-form/">https://nevadafbla.org/erin-hackman-scholarship-award-application-form/</a>



#### **RETIRING ADVISER RECOGNITION**

Please let us know you are retiring so we can celebrate your many gifts to FBLA with you!

Access the form at this link: <a href="https://nevadafbla.org/retiring-fbla-adviser-recognition/">https://nevadafbla.org/retiring-fbla-adviser-recognition/</a>

#### **NEVADA FBLA WHO'S WHO NOMINATION**

Each chapter may enter one (1) participant who is a member of an active local chapter and is on record in the FBLA Online Registration System as having paid dues by the officially published deadline for the current school year.

Access the form at this link: <a href="https://nevadafbla.org/nv-fbla-whos-who-form/">https://nevadafbla.org/nv-fbla-whos-who-form/</a>



### **Dress Code**

At any time during the conference while on-site (including hotels), attendees must be in casual or business attire.



## DRESS CODE

Projecting a professional image in the workplace is vital for business leaders. It demonstrates seriousness of purpose and respect for clients, colleagues, and others. As Future Business Leaders of America who seek to lead and serve others, participants will dress in business attire and uphold the professional image of the association. Appropriate professional attire is required in all conference areas for all attendees—advisers, members, and guests—at all general sessions, competitive events, exhibits, regional meetings, workshops, and other activities unless otherwise indicated.

Conference name badges are part of the Dress Code and must be worn for all conference functions. For safety reasons, do not wear conference badges outside of the conference area. The Dress Code is gender-neutral.









#### **ACCEPTABLE ITEMS**

#### **BUSINESS PROFESSIONAL**

#### **Business Suit**

- Suit pants and jacket
- Blouse (or) collared dress shirt with tie or scarf
- Dress shoes (or) dress boots

#### Blazer

- Dress pants (or) skirt
- Blazer
- Blouse (or) collared dress shirt with tie or scarf
- Dress shoes (or) dress boots

#### Dress

- A business dress
- Dress shoes (or) dress boots

#### Other Professional

- Dress pants (or) skirt
- Blouse (or) collared dress shirt with tie or scarf
- Dress shoes (or) dress boots

#### **BUSINESS CASUAL**

- Dress pants, skirt, (or) khakis
- Blouse, collared dress shirt, (or) polo shirt
- Dress shoes (or) dress boots

NOTE: Business Casual is only available during sessions specifically noted in conference materials and is NOT appropriate for competitive events.

#### **UNACCEPTABLE ITEMS**



- Shorts
- Athletic clothing
- Leggings or graphically designed hosiery/tights
- Skintight or revealing clothing, including tank tops, spaghetti straps, and mini/short skirts or dresses more than 1" above the knee
- Swimwear

The following items are prohibited in all conference areas, including competitive events.

- Flip flops or casual sandals
- Athletic shoes
- Industrial work shoes
- Hiking boots
- Hats
- Graphically printed clothing

No dress code can cover all contingencies, so FBLA members must use a certain amount of judgment in their choice of clothing to wear. Members who experience uncertainty about unacceptable attire should ask their local advisor, state leader, or conference staff.

FBLA recognizes that exceptions may need to be made and will work with advisers on a case-by-case basis to accommodate requests. Advisers should indicate the need for exceptions on the special accommodation portion of the registration form. Requests made after registration closes must be made in writing.



## **Annual Forms**

The Adviser Statement of Assurance and Medical Release Form will be available on the website: <a href="https://nevadafbla.org/resources/">https://nevadafbla.org/resources/</a>

These forms must be completed and kept with the adviser when attending Nevada FBLA events.