



Nevada FBLA-PBL, Inc.
Board of Trustees Meeting
May 31, 2019 – 3:30 PM

Roll Call

Bobbie Barnes
Jared Rapier
Dawn Burns
Melissa Scott
Danielle Sevano
Jerme Tiedt
Jordan Boedekker
Mike Oecshner

Guest Carla Boulton, State Adviser

Approval of Minutes

A motion to approve the minutes with corrections was made and seconded. The minutes were approved.

Updates

State Officer Team

Jordan Boedekker shared an update on the new team's recent first retreat. The goals of the program of work were shared with the main actions of each goal.

Department of Education Update

On May 2 Melissa Scott was able to convene 32 business and marketing teachers from across the state. An evaluation showed that the event was valuable, and the teachers wished an annual event.

Melissa Scott shared Futuring Panel in cooperation with MBAResearch was very successful this spring. These panels focused on each of the three clusters that Melissa works with. A report of the findings, including skill sets needed will be released in the coming months. A total of 37 companies participated in the event. One of the outcomes was that the businesses wanted to stay connected with the education opportunity.

Dawn Burns shared that the NDE office in Las Vegas has moved to Fern and Flamingo. The new offices are nice and a bit more secure than the previous location. Phone numbers have not changed. Mail forwarding is happening.

The News Skills for Youth Grant ends in December of 2019. The teacher externship will happen in June and July of 2019.

A team of 15 attended the Western Pathways Conference in Portland, Oregon. The focus was on career development and making sure students can speak with adults in their chosen pathways.

Management Team Update

Carla Boulton shared the dashboard highlighting membership growth and the addition of new board members. Also of note were the decrease in attendance at the fall rallies and NLC due to school district policy changes.

State Business Leadership Update

Attendance at SBLC was up by 50 attendees of 2018. A large part of this growth was due to the CCSD new policy of paying for all CTSO students to attend their state conference.

Jared Rapier asked how judge recruitment ended up saying that it appeared there were still large gaps close to conference. Carla Boulton responded that enough judges did sign up. Jared asked that the management team review the list for the major companies and make sure we recruit them again. Mike Oechsner shared that FBLA has a challenge as it is the last CTSO conference and that the pool of judges gets smaller when judges are only given limited amount of days for community service.

National Leadership Conference Update

The attendance at NLC is down as expected with the changes in district policies. The Nevada delegation is 117 strong, including all but one officer. The delegation will be staying at the assigned hotel of Hyatt San Antonio Riverwalk, which is located directly on the Riverwalk and across the street from the Alamo. The state day activity is an excursion to SixFlags with transportation and lunch voucher included.

Financial Update

Statement of Activity includes revenue for state conference, but not all the expenses. The income for rally is not reflected as it was a joint event and will be posted in the next month.

Statement of Financial Position shows that the accounts receivable are mainly national conference invoices. All but three state conference bills are paid.

Accounts Receivable only one item is aged and schools are now locked out of registration until bills are paid.

Discussion

The 2019-20 Proposed Budget is like last year. Some of the numbers are adjusted to reflect updated events and SBLC being held in Reno.

Decision

Mike Oechsner moved and it was seconded to remove all current and pre existing signers from all Nevada FBLA Bank Accounts, to include checking 0050 1073 3333, savings 5010 1107 2801, savings 0049 6729 3969, as well as any other Nevada FBLA accounts. New signers should be added to all accounts and they should be Tanya Deer, Ryan Underwood, and Brett Arnold. The motion was adopted unanimously.

New Business

Team TRI Agreement

Discussion

There are two proposals submitted this year, the same as 2018-19. The first shows everything and the second shows the subgrant items that are paid from NDE state dollars. The grand total proposed for next year is approximately \$4000 less than last year. Production has been structured slightly differently and the dollars for a trainer at rally are not there. The conference app cost is not the cost of the app, but for the programming of the app.

TeamTRI is looking at the usage of DocuSign for formal signatures and a separate memo may be sent.

Jared Rapier ask for clarity on the registration service. Mike Oechsner detailed the process includes the setup of the platform for each event, invoicing, housing, customer service during the registration period and other tasks that are specific to events.

Melissa Scott asked about __ in the sub grant. After discussion, it was decided to strike ____ from the agreement. Mike shared that they can add that the total cost of the agreement is \$40,000.

Bobbie Barnes asked for some clarification on the funding. Melissa Scott shared that NDE gives a grant of so many dollars to the associations then the board hires TeamTRI to manage the association.

Decision

Melissa Scott moved to approve the annual service contract and the sub grant proposal. Jared Rapier seconded. Mike Oechsner abstained from voting due to conflict of interest. The motion passed.

Approval of 2019-20 Calendar

Decision

Jared Rapier made a motion to approve the calendar. Dawn Burns seconded. The motion passed.

Approval of New Board Members

Discussion

Freddy Lopez, a former state officer, has applied to join the board of trustees.

Decision

Jared Rapier made the motion to approve the application of Freddy Lopez. Dawn Burns seconded. The motion passed.

Policy Updates and Handbook Review

Discussion

Mike Oechsner discussed that the handbook has been updated to include all policies in one location. Two technical edits to the student by-laws

Decision

Mike Oechsner made a motion to amend the student by-laws as presented. Dawn Burns seconded. The motion passed 8-0.

Discussion

Melissa Scott suggested making the items that change an appendix instead of in the main portion of the document. She also suggested that we add a date to the curriculum policy. And on page 8, edit so that the Board of Trustees hires the management team and remove the word “operating” prior to grant. The suggestion was to remove names from the organization chart and add a date.

NLC Winner Incentive

Discussion

Mike Oechsner shared that he would like to give a \$100 award to each competitor that makes the top 10 at the National Leadership Conference. Melissa Scott asks that we add that as a separate line item under National Leadership Conference.

Decision

Mike Oechsner made the motion and Jared Rapier seconded to create a policy to give each top 10 winner at the National Leadership Conference a \$100 stipend. The motion passed.

Other Business

Discussion

Melissa Scott asked about the rotation of the board members. Danielle Sevano wanted to make sure that the incoming and new board members are interested in taking leadership roles on the board. Mike shared it might be the right time to do an interest survey to make sure the right seats are filled. Danielle Sevano reiterated that it was important to make sure there is always someone in a pipeline to take those leadership roles. Jeremy Tiedt said that he would have a UNR staff member that would be filling his seat in the new academic year.

Jordan Boedekker asked if there was anything specific the board would like to see on the 10th of the month reports. Melissa Scott asked for brief, bulleted summaries with any metrics.

Next Meeting – September/October 2019

Adjournment

Mike Oechsner moved to adjourn at 4:59 pm. The motion was adopted.

Respectfully Submitted,

Jeremy Tiedt
Secretary/Treasurer