



2018-2019

COMPETITIVE EVENT HANDBOOK

Nevada FBLA Competitive Events

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Nevada FBLA Competitive Events

Special Notes

Members can compete in up to five (5) events. Only two of these events may have a performance component. Events are categorized as follows:

Members can take up to THREE (3) of these events	Members can only participate in TWO (2) of these events	Members can participate in these events regardless of if they compete in other events
Accounting I Accounting II Advertising Agribusiness Business Calculations Business Communication Business Etiquette (Middle Level) Business Law Business Math and Financial Literacy (Middle Level) Business Procedures Career Exploration (Middle Level) Computer Applications Computer Problem Solving Computer Slide Show (Middle Level) Cyber Security Database Design & Apps. Digital Citizenship (Middle Level) Economics Health Care Administration Hospitality Management Intro. to Business (Middle Level, 9-10) Intro. to Business Communication (9-10) Intro to Computer Science & Coding (Middle Level) Intro. To FBLA (9-10) Intro. To Financial Math (9-10) Intro. to Info Technology (9-10) Intro. to Parliamentary Procedure (9-10) Journalism Multimedia & Website (Middle Level) Networking Concepts Organizational Leadership Personal Finance Political Science Publication Design Securities & Investments Spreadsheet Applications Word Processing	3-D Animation Banking & Financial Systems Broadcast Journalism Business Ethics Business Financial Plan Business Plan Client Service Coding and Programming Computer Game & Simulation Programming Creed (Middle Level – State Only) Critical Thinking (Middle Level) Digital Video Production E-Business Electronic Career Portfolio Elevator Speech (Middle Level) Emerging Business Issues Entrepreneurship Future Business Leader Global Business Issues Graphic Design Help Desk Impromptu Speaking Internet App. Programming Introduction to Business Presentation (9-10 only) Introduction to Public Speaking (Middle Level, 9-10) Job Interview Management Decision Making Management Info. Systems Marketing Mobile Application Development Network Design Parliamentary Procedure Public Service Announcement Public Speaking Sales Presentation Social Media Campaign Sports & Entertainment Management Website Design	American Enterprise Project Battle of the Chapters (state only) Chassey Ako Community Service Award (state only) Community Service Project (FBLA) Community Service Project (Middle Level) Erin Hackman NLC Travel Scholarship (state only) LifeSmarts Local Chapter Annual Business Report National Business Honor Roll Partnership with Business Scrapbook (state only) Spelling Relay (state only) Virtual Business Management Challenge Virtual Business Finance Challenge Who's Who in Nevada FBLA Young Leader Award (Middle Level)

General Information

Online Submission

Nevada FBLA will continue the process of providing an online form where all pre-judged competitive event materials will be submitted. Digital Video Production should be uploaded securely to either YouTube or SchoolTube, and should be marked private so that they are not viewable without a direct link.

3D Animation, Coding and Programming, Computer Game and Simulation Programming, E-Business, Mobile Application Programming, Multimedia and Website, and Website Design must have a URL submission.

All reports and production test items must be submitted as a PDF.

Evaluations, Scoring Sheets, and Tests

Event materials that are able to be returned to chapters/members, including scoring sheets, plaques and certificates not picked up on stage will be made available immediately after the closing session of the State Business Leadership Conference. No materials will be mailed to chapters following the event as all materials will be available for pickup in person at this time.

Decision of the Judges

All decisions of the panel of judges are final. Procedural issues may be addressed to the Executive Director or State Adviser. Interpretations of rules, procedures, or questions are to be made by the Executive Director or State Adviser or their designee.

Number of Competitions Allowed Per Chapter – SBLC

Chapters may enter as many members as they choose in competitive events. Eligibility & entry limits rest solely on the individual and how many events each individual may enter.

Chapters may submit one entry in the following chapter or recognition events:

- | | |
|-------------------------------|--|
| ▽ Administrator of the Year | ▽ Community Service Project |
| ▽ Adviser of the Year | ▽ Chassey Ako Community Service Award |
| ▽ American Enterprise Project | ▽ Gold Seal Chapter Award of Merit |
| ▽ Battle of the Chapters | ▽ Local Chapter Annual Business Report |

Number of Competitions Allowed Per Competitor - SBLC

At the state level, each student may compete in a maximum of five events, plus chapter events. No more than three events may be online tests and no more than two events may have a performance component.

Number of Competitions Allowed Per Competitor - NLC

On the national level, a student may compete in one chapter event as well as one individual or team event. If a member is a candidate for National Parliamentarian, they also take the National Parliamentarian selection test.

State Recognition

Up to the top ten (10) competitors, teams, or chapters will be recognized in each event and will receive awards at the State Business Leadership Conference. Please see the details on page 16 for more information.

Sweepstakes Award

Nevada FBLA awards a state Sweepstakes Award to the top chapters with the most competitors placing in the top 10 in their respective events. The Sweepstakes Award is calculated as follows:

10 th Place: 1 Point	5 th Place: 6 Points
9 th Place: 2 Points	4 th Place: 7 Points
8 th Place: 3 Points	3 rd Place: 8 Points
7 th Place: 4 Points	2 nd Place: 9 Points
6 th Place: 5 Points	1 st Place: 10 Points

Cellular Phones

Cellular phones are to be in the off position during competitive event sessions. Competitors whose phones ring or disturb the competition environment will either be penalized or disqualified from the event.

Written Event Online Testing

Nevada FBLA will utilize an online delivery system to administer its written, knowledge events. Competitors will be provided with login information and will complete their exams in a locally monitored lab setting at their local school prior to the actual conference.

Competitors WILL NOT be able to change the events they are registered in at the time of testing, but will have access only to those events in which they are pre-registered.

Detailed instructions on registering and administering online testing will be sent to local chapters with the State Business Leadership Conference registration materials.

Method for Breaking Ties

The “Last Ten Question Method” is used in the event there is a tie among written test competitors. The competitor who missed the least amount of questions in the final ten (10) questions will have the tie broken in his/her favor. If a tie remains after reviewing the last ten (10) questions, time used to complete the test will be used to break the tie.

Sequestering for Events

In the performance events, competitors are not sequestered (isolated from other conference attendees and competitors) to allow for maximum participation in all events. This is allowed because Nevada FBLA has always maintained a high level of honor and character among its members. Therefore, any competitors found to be sharing event topics, case studies, judge questions, or test questions with any other person (including guests, advisers, chaperones, members from other schools) will be disqualified from ALL competitions. Depending on the severity, the competitor may be asked to leave the conference or in certain cases the entire chapter may be disqualified from competition.

Observing Performance Events

Final rounds of performance events are open to audience observation where space permits. The conference program will clearly designate which events are open for audience observation. In all cases, competitors actually participating in the event are not allowed to be observers. In addition, seating for observers in most events will be limited. Please be courteous and allow members/advisers from the chapter of the student competing to have a chance to view the performance if desired. No one may enter or leave the performance area while a performance is in progress.

Equipment

All events allowing or requiring equipment must be provided by the chapter. Only a projection screen, cart/table, and extension cord if needed will be provided by the state chapter. Internet access will be provided for E-Business, Electronic Career Portfolio, and Website Design only. Students in Public Service Announcement or Digital Video Production as well as any other events that have internet aspects must have an offline copy of their production available.

Scheduling Conflicts

In the event a participant has a scheduling conflict with other events, the competitor and his/her adviser must report to the event administrator prior to the start of the event to determine if rescheduling is possible. The ability to re-schedule competitors resides with the event administrator.

Reference Materials

Except where designated in this handbook, no reference materials are allowed in any competition.

Recording of Presentations

Absolutely no audio or visual recording devices will be allowed in any competitive event.

Due Dates

Due dates for materials, registration, etc., are posted in the official Nevada FBLA-PBL Calendar. In most cases these due dates are "receipt dates." This means that designated materials will be due by close of business (5:00 p.m.) on that date. Materials received after deadlines will be penalized or disqualified.

Event Verification

A chapter adviser or designee must verify competitors at registration on the first day of the conference. No substitutions or event changes will be permitted at this time, only deletions.

Overview of Competitive Events Program

Below is a description of the different types of competitive events.

Objective Test Individual - A 60-minute test administered online during a three week window before State Business Leadership Conference. Non-graphing calculators are not allowed for objective tests.

Production Test Individual - A one- or two-hour computer production test administered and proctored at a designated school site prior to the State Business Leadership Conference.

Role Play Team - Competitors receive a role play scenario 10 or 20 minutes prior to their scheduled event times. Judges receive a copy of the role play along with suggested questions to ask during each performance.

Prejudged Individual, Team, or Chapter - Report or project content is prejudged before the conference. The presentation of a report or project is judged during the State Business Leadership conference.

Interview Individual - The employer (judge) interviews the applicant (competitor) by asking typical job interview questions.

Speech Individual - A business speech based on FBLA-PBL goals, current events, and/or relevant business topics created and articulated by competitors.

Presentation Individual or Team - The presentation of an individual or team's project, or campaign on a specific topic provided in the event guidelines. This topic changes each year.

Competitive Event Preparation

1. Connect with an FLBA Chapter Adviser and let him/her know about their interest in entering a competitive event at the State Business Leadership Conference.
2. Review the Nevada FBLA-PBL Competitive Events Program and select the event that is consistent with career objective (Tip: The national FBLA office has provided a Choose Your Event resource online).
3. Review the current edition of the event guidelines
4. Study the detailed guidelines, topics, and the judge's rating sheet(s) to know the criteria by which competitors are evaluated.
5. Practice, practice, practice and practice the event at the local chapter level before competing at the state conference.
6. Talk with other members who participated in competition previously and gain as much as possible from their experiences.
7. Ask the chapter adviser to conduct event simulations in the classroom to allow all members to have an event experience.
8. Know all rules and procedures for the event in which they are entering to avoid disqualification or point deductions.
9. Enter state competition and carefully review all instructions to event participants.
10. Bring a copy of the Competitive Event Guidelines to the competition.
11. Enjoy the competition - the real benefit was realized in the preparation.

Grade Level Specific Events

The following events are only for 9th and 10th grade FBLA members:

- ▽ Introduction to Business
- ▽ Introduction to Business Communication
- ▽ Introduction to Business Presentation
- ▽ Introduction to FBLA
- ▽ Introduction to Financial Math
- ▽ Introduction to Parliamentary Procedure
- ▽ Introduction to Information Technology
- ▽ Introduction to Public Speaking

FBLA-Middle Level Specific Events

The following events are only for Middle Level FBLA members and the winner will be eligible to compete at NLC in events listed except Creed:

- ▽ Business Etiquette
- ▽ Business Math & Financial Literacy
- ▽ Career Exploration
- ▽ Community Service Project
- ▽ Creed (State Only)
- ▽ Critical Thinking
- ▽ Digital Citizenship
- ▽ Elevator Speech
- ▽ Introduction to Computer Science & Coding
- ▽ Multimedia & Website Development
- ▽ Young Leader Award

Repeat Competitors

Members may not repeat in an event at the State Business Leadership Conference if they have competed in that particular event at a previous National Leadership Conference. Exceptions to this regulation are as follows:

- ▽ **Banking & Financial Systems, Business Ethics, Business Financial Plan, Introduction to Business Presentation, Desktop Publishing, Digital Video Production, E-Business, Emerging Business Issues, Entrepreneurship, Global Business, Hospitality Management, Marketing, Management Decision Making, Management Information Systems, Network Design, Sports & Entertainment Management, and Website Design.** One member of the team may have competed in this event at a previous NLC.
- ▽ **Business Plan.** If an entry at an NLC was previously submitted by a team, rather than an individual, one member of the team may repeat. A member who submitted an individual entry may not compete in this event.
- ▽ **Parliamentary Procedure.** Two members of the team may have competed in this event at a previous NLC.

New Events and Event Modifications

NEW! Political Science – FBLA – Objective Test

MODIFIED! Digital Video – FBLA – Modified the video to 2 minutes and video shown in presentation.

NEW! Business Etiquette – Middle Level – Objective Test

NEW! Critical Thinking – Middle Level – Individual or Team Role Play

NEW! Digital Citizenship – Middle Level – Objective Test

Competitive Event Topics 2018-19

3-D Animation

Category: Prejudged Projects & Presentation

Type: Individual or Team

Topic: Using 3-D animation, create an informational video related to the many geographical areas devastated by natural disasters during the past year. The video should describe how to support cities/areas affected by natural disasters and should include:

- Volunteer opportunities.
- Ways to provide aide or assistance.
- Issues related to assistance that can create additional problems.

Broadcast Journalism

Category: Presentation with Equipment

Type: Individual or Team

Topic: You and/or your team are part of your school's broadcast team. Create a broadcast event that includes the following:

- Plans of your FBLA Chapter for the school year.
- How to prevent cyberbullying on campus.
- A weather forecast.
- Senior news on campus.

Business Ethics

Category: Presentation without Equipment

Type: Individual or Team

Topic: Research the ethical issue of gift giving in a business setting. Be prepared to present the following:

- What could or can be accepted without disclosure.
- What should not or cannot be accepted or given.
- What should be recorded.
- How staff can seek further guidance.

Business Financial Plan

Category: Prejudged Reports & Presentation

Type: Individual or Team

Topic: Find a unique opportunity to create a shop/business to open in your local community. The business should specifically be targeted for your community. Research available real estate in your area to help secure a location for your business. The Business Financial Plan should include a name for the business, plans for needed construction and/or renovation to the building, equipment to be purchased, inventory for your launch date, hours of operation, staffing requirements, and a promotional plan.

Coding & Programming

Category: Prejudged Projects & Presentation

Type: Individual

Topic: Develop a computer program to manage the issuance of e-books to a class of students. Give the class and e-book a name. The program must complete a minimum of the following tasks:

- Track student name and grade in school with ability to enter/view/edit.

- Track the redemption codes for each individual copy of the e-book with ability to enter/view/edit codes.
- Track the issuance of e-books for a student--a redemption code may be used only once and paired with the student.
- Generate or print weekly report to show to whom books are assigned.
- Data must be stored persistently. Storage may be in a relational database, a document-oriented NoSQL database, flat text files, flat JSON or XML files.
- The user interface must be a GUI with a minimum of five different control types including such things as drop-down lists, text fields, check boxes, emails, or other relevant control types.
- All data entry must be validated with appropriate user notifications and error messages including the use of required fields.

Computer Game & Simulation Programming

Category: Prejudged Projects & Presentation

Type: Individual or Team

Topic: You are to create a game designed to test a member's knowledge of FBLA. The game must produce questions to be presented to the user comprising a minimum of five different FBLA related topics. Topics may include competitive events, business skills, national officers and/or running for national office, national sponsors/partners, basic parliamentary procedure, national conference (NFLC and NLC) dates/locations, FBLA history, etc. The game must be winnable. For example, you must implement a system of rewards/penalties such as points, tokens, or levels. Questions should be drawn from a question bank that presents the user a different assortment of questions every run of the game. There must be an increase in difficulty as the levels increase.

- The game must be compatible with a Windows 7 or newer operating system
- The game should be secure and bug free
- The game should utilize two of the following: keyboard, touchscreen, and/or mouse
- The game must be compatible for a maximum ESRB rating of E10+
- The game should have an instructional display
- The game should have credits indicating who completed each portion/component of the development process
- The game should have a menu with an option to quit at any point

Digital Video Production

Category: Prejudged Projects & Presentation

Type: Individual or Team

Topic: Create a video promoting Giving Tuesday donations in order to benefit FBLA. The video should discuss Giving Tuesday as the recognized Tuesday after Thanksgiving event that developed around social media and online donations, how FBLA can benefit from it, how it can impact the organization, and how/where to make a donation.

E-business

Category: Prejudged Projects & Presentation

Type: Individual or Team

Topic: Develop an e-business website for a unique shop or business that could be opened in your local community. The business should be specifically targeted for your community. Give the shop

or business a name. Include pictures, descriptions of items, and services for sale. The site needs to include purchase and shipping information, a shopping cart, and social media links.

Elevator Speech (MIDDLE LEVEL)

Category: Speech

Type: Individual

Topic: You have been appointed as the chairperson of your chapter's March of Dimes fundraising committee. Present an elevator speech about the mission of the March of Dimes and how they help premature babies and their families.

Emerging Business Issues

Category: Presentation without Equipment

Type: Individual or Team

Topic: The idea of companies implanting tiny microchips in the hands of employees is starting to take hold. This raises questions about health and privacy risk. The idea behind these chips are that workers will no longer have to bother with log-ins at their PC or swipe badges to open security doors. Be prepared to argue the affirmative that yes, companies should be allowed to require the insertion of microchips in their employees; or be prepared to argue the negative that no, companies should not be able to require that employees have these microchips embedded.

Graphic Design

Category: Presentation with Equipment

Type: Individual or Team

Topic: Your community is opening a new high school, and you are a member of a committee to develop promotional/branding graphics for the new high school. Give the school a name and decide upon a mascot, school colors, and a school logo. The promotional/branding graphics should include a school t-shirt, one performing arts uniform (band/choir/color guard, etc.), one sport uniform (basketball, football, softball/baseball, cheerleaders, etc.), and a decal or magnet.

Introduction to Business Presentation

Category: Presentation with Equipment

Type: Individual or Team

Topic: Create a business presentation that revolves around how FBLA participates in and benefits from Giving Tuesday. The presentation should discuss Giving Tuesday as the recognized Tuesday after Thanksgiving event that is developed around social media and online donations, how FBLA can benefit from it, how it can impact the organization, and how/where to make a donation.

Mobile Application Development

Category: Prejudged Projects & Presentation

Type: Individual or Team

Topic: Develop an app designed to test a member's knowledge of FBLA. Give the app a name. The app must produce questions to be presented to the user comprising a minimum of five different FBLA-related topics. Topics may include competitive events, business skills, national officers and/or running for national office, national sponsors/partners, basic parliamentary procedure, national conference (NFLC and NLC) dates/locations, FBLA history, etc.

- The app must be designed strictly for a tablet or phone
- The operating system must be mobile based such as Android or iOS
- The app should be secure and bug free
- The app should state its licensing and terms of use

Multimedia & Website Development (MIDDLE LEVEL)

Category: Prejudged Project & Objective Test

Type: Individual

Topic: Design, build, and launch a website to keep your Middle Level chapter informed about chapter activities for the 2018-19 school year. The website should include, but is not limited to, the following:

- A theme and logo
- A form for potential members to complete in order to join your chapter
- At least one video giving an update of your chapter's weekly or monthly activities
- A calendar listing your chapter's activities for the year

Public Service Announcement

Category: Presentation with Equipment

Type: Individual or Team

Topic: Develop a public service announcement that explains why "Soft Skills" in the workplace are important to employers in your community.

Publication Design

Category: Presentation with Equipment

Type: Individual or Team

Topic: Your community is opening a new high school, and you are a member of a committee to develop a publication portfolio for the new high school. Give the school a name and decide upon a mascot, school colors, a school logo, and a mission statement/slogan. The publication portfolio should include a letterhead, a business card for the athletic director, a booster club donor card, and a rack card.

Social Media Campaign

Category: Presentation with Equipment

Type: Individual or Team

Topic: Create a social media marketing campaign to create buzz for and knowledge of FBLA's participation in Giving Tuesday. The campaign needs to encourage social media users to make donations to the organization. The campaign should encourage individuals to donate to FBLA through the recognized Tuesday after Thanksgiving event that was developed around social media use and online donations. The planned campaign must utilize a minimum of three different social media platforms.

Website Design

Category: Prejudged Projects & Presentation

Type: Individual or Team

Topic: Accuracy is a new accounting firm that specializes in performing accounting responsibilities such as bookkeeping, taxes, audits, annual reports, and more for private and independent

entrepreneurial businesses. Accuracy has hired you to create a website and must include the following components:

- Introduction to the website using a Flash or Flash-type animation
- Company overview to include its mission statement, services it offers, company history, staff information, and one other item generally found on a company's website
- Customer service information
- Interactive calendar to view and schedule appointments and meetings with clients
- Links, site map, FAQs, pricing/rates, and a "contact us" option

Individual Objective Tests

Competitive Event	Type of Event	Students per event	Events Offered at	Topic?	Notes and special details
Accounting I	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Accounting II	Objective test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Advertising	Objective test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Agribusiness	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Business Calculations	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Business Communication	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Business Etiquette (Middle Level)	Objective Test	1	State <i>National</i>	No	At the State competition, this objective test will be administered on-line at your local high school using local computers. The first place winner is eligible to compete at NLC.
Business Law	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Business Math & Financial Literacy (Middle Level)	Objective Test	1	State <i>National</i>	No	At the State competition, this objective test will be administered on-line at your local high school using local computers. The first place winner is eligible to compete at NLC.
Career Exploration (Middle Level)	Objective Test	1	State <i>National</i>	No	At the State competition, this objective test will be administered on-line at your local high school using local computers. The first place winner is eligible to compete at NLC.
Computer Applications	Two hour Site Test Objective Test	1	State National	No	1) FBLA Format guide may be used in production test. 2) The objective test will be administered on-line.
Computer Problem Solving	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Cyber Security	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Database Design & Applications	One hour Site Test Objective Test	1	State National	No	1) FBLA Format guide may be used in production test. 2) The objective test will be administered on-line.
Digital Citizenship (Middle Level)	Objective Test	1	State <i>National</i>	No	At the State competition, this objective test will be administered on-line at your local high school using local computers. The first place winner is eligible to compete at NLC.

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Competitive Event	Type of Event	Students per event	Events Offered at	Topic?	Notes and special details
Economics	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Health Care Administration	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Insurance & Risk Management	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Introduction to Business (Grades 9-10)	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Introduction to Business Procedures (Grades 9-10)	Objective Test	1	State <i>National</i>	No	At the State competition, this objective test will be administered on-line at your local high school using local computers. The top two winners will be listed on the national website.
Introduction to Business Communication (Grades 9-10)	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Introduction to Computer Science & Coding (Middle Level)	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers. The first place winner is eligible to compete at NLC
Introduction to FBLA (Grades 9-10)	Objective Test	1	State National	No	At the State competition this objective test will be administered on-line at your local high school using local computers.
Introduction to Financial Math (Grades 9-10)	Objective Test	1	State National	No	At the State competition this objective test will be administered on-line at your local high school using local computers.
Introduction to Information Technology (Grades 9-10)	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Introduction to Parliamentary Procedure (Grades 9-10)	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Journalism	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Networking Concepts	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Organizational Leadership	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Personal Finance	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Political Science	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.

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Competitive Event	Type of Event	Students per event	Events Offered at	Topic?	Notes and special details
Securities & Investments	Objective Test	1	State National	No	At the State competition, this objective test will be administered on-line at your local high school using local computers.
Spreadsheet Applications	One hour Site Test Objective Test	1	State National	No	1) FBLA Format guide may be used in production test. 2) The objective test will be administered on-line.
Word Processing	One hour Site Test Objective Test	1	State National	No	1) FBLA Format guide may be used in production test. 2) The objective test will be administered on-line.

Performance Events

Competitive Event	Type of Event	Team, Individual or Chapter event	Events Offered at	Topic?	Notes and special details
3D Animation	1. Animated Video 2. Oral Presentation	Team of 1-3	State National	Yes	1) Submit the YouTube or SchoolTube URL in the online registration process. 2) All teams will present an oral presentation at the State and National Conferences. Each team will provide their own equipment.
American Enterprise Project	1. Written Report 2. Oral Presentation	Team of 1-3 1 entry per chapter	State National	No	1) Written report must be formatted in line with the requirements. Report must be submitted online in PDF format at state level. 2) All teams will present an oral presentation at the State and National Conferences.
Banking & Financial Systems	1. Objective Test 2. Oral Presentation	Team of 1-3	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) At State Competition, the top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be shared with team 20 minutes prior to oral performance.
Broadcast Journalism	Oral Presentation	Team of 1-3	State National	Yes	Members prepare information based upon topic.
Business Ethics	Oral Presentation	Team of 1-3	State National	No	Members prepare information based upon topic
Business Financial Plan	1. Written Report 2. Oral Presentation	Team of 1-3	State National	Yes	1) Written report must be formatted in line with the requirements. Report must be submitted online in PDF format at state level. 2) All teams will present an oral presentation at the State and National Conferences.
Business Plan	1. Written Report 2. Oral Presentation	Team of 1-3	State National	No	1) Written report must be formatted in line with requirements. Report must be submitted online in PDF format at state level. 2) All teams will present an oral presentation at the State and National Conferences.
Client Service	1. Written Test 2. Interactive Simulation	Individual	State National	No	1) The event consists of an interactive simulation related to client services. 2) Top performers based upon the highest preliminary scores will advance to finals.
Community Service Project	1. Written Report 2. Oral Presentation	Team of 1-3 1 entry per chapter	State National	No	1) Written report must be formatted in line with requirements found in the Chapter Management Handbook. Report must be submitted online in PDF format at state level. 2) All teams will present an oral presentation at the State and National Conferences.
Computer Game Simulation & Programming	1. Computer Game 2. Oral Presentation	Team 1-3 r	State National	No	1) Upload program as a .ZIP file. Must be submitted by the deadline. 2) All teams will present an oral presentation at the State and National Conferences.
Coding and Programming	1. Prejudged project 2. Oral Presentation	Individual	State National	Yes	1) Upload program as a .ZIP file. Must be submitted by the deadline. 2) All teams will present an oral presentation at the State and National Conferences.

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Competitive Event	Type of Event	Team, Individual or Chapter event	Events Offered at	Topic?	Notes and special details
Critical Thinking (Middle Level)		Team of 1-3	State National	No	1) Students will be given a case study. They have 15 minutes to prepare, 5 minutes to present the case. 2) The first place winner is eligible to compete at NLC
Digital Video Production	1. Prejudged video 2. Oral Presentation	Team of 1-3	State National	Yes	1) Submit the YouTube or SchoolTube URL in the online registration process. 2) All teams will present an oral presentation at the State and National Conferences. Each team will provide their own equipment.
E-Business	1. Prejudged Website 2. Oral Performance	Team of 1-3	State National	Yes	1) Submit website address via online form based upon guidelines by the state deadline. Sites must be eligible for viewing on the Internet at time of judging. 2) All teams will present an oral presentation at the State and National Conferences.
Electronic Career Portfolio	Oral Performance	Individual	State National	No	All individuals will present their Electronic Career Portfolio to a panel of judges. An Internet connection will be provided.
Elevator Speech (Middle Level)	1. Oral Performance 2. Handouts	Individual	State National	Yes	1) Students give a 30 second speech with handouts 2) The first place winner is eligible to compete at NLC
Emerging Business Issues	Oral Presentation	Team of 1-3	State National	Yes	Members prepare information based upon topic. Must be familiar with topic to present presentation for the affirmative and negative.
Entrepreneurship	1. Objective Test 2. Role Play	Team of 1-3	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be shared with team 20 minutes prior to oral performance.
Future Business Leader	1. FBLA Resume 2. Cover letter 3. Objective Test 4. Interview	Individual	State National	No	1) FBLA Resume and Cover Letter addressed to FBLA-PBL CEO to be submitted online in PDF format at the state level. 2) At the State competition this objective test will be administered on-line at your local high school using local computers. 3) Interview at State and Nationals.
Global Business	1. Objective Test 2. Oral Performance	Team of 1-3	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be shared with team 20 minutes prior to oral performance.
Graphic Design	1. Marketing Materials 2. Oral Presentation	Team of 1-3	State National	Yes	Each team will present their designs during the presentation.
Help Desk	1. Objective Test 2. Oral Performance	Individual	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top 10 participants based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be role played with judges.

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Competitive Event	Type of Event	Team, Individual or Chapter event	Events Offered at	Topic?	Notes and special details
Hospitality Management	1. Objective Test 2. Oral Performance	Team of 1-3	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be shared with team 20 minutes prior to oral performance.
Impromptu Speaking	Oral Presentation	Individual	State National	No	Each participant will give a four-minute speech based upon topic that is revealed 10 minutes prior to presentation.
Introduction to Business Presentation	Oral Presentation	Team of 1-3	State National	Yes	Create a business presentation on the given topic.
Introduction to Public Speaking <i>(Grades 9-10)</i>	Oral Presentation	Individual	State National	No	Each participant will give a four-minute speech based upon the FBLA goals.
Job Interview	1. Cover Letter 2. Resume 3. Job Application Form 4. Interview	Individual	State National	No	Participants will apply for a position at a fictional corporation. Submit letter of application, and resume online in PDF format by published deadline at the state level.
Local Chapter Annual Business Report	Chapter Project	1 entry per chapter	State National	No	Written report must be formatted in line with requirements found in the Chapter Management Handbook. Submit report online in PDF format.
Management Decision Making	1. Objective Test 2. Oral Performance	Team of 1-3	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be shared with team 20 minutes prior to oral performance.
Management Information Systems	1. Objective Test 2. Oral Performance	Team of 1-3	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be shared with team 20 minutes prior to oral performance.
Marketing	1. Objective Test 2. Role Play	Team of 1-3	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be shared with team 20 minutes prior to oral performance.
Mobile Application Development	1. Prejudged project 2. Oral Presentation	Team of 1-3	State National	Yes	1) Upload program as a .ZIP file. Must be submitted by the deadline. 2) All teams will present an oral presentation at the State and National Conferences.

NEVADA FBLA EVENT HANDBOOK

Competitive Event	Type of Event	Team, Individual or Chapter event	Events Offered at	Topic?	Notes and special details
Network Design	1. Objective Test 2. Role Play	Team of 1-3	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be shared with team 20 minutes prior to oral performance.
Parliamentary Procedures	1. Objective Test 2. Oral Performance	Team of 4 or 5	Regional State National	Based on Robert's Rules of Orders	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon the provided meeting scenario that will be shared with team 20 minutes prior to oral performance.
Partnership with Business	1. Written Report 2. Oral Presentation	Team of 1-3 1 entry per chapter	State National	No	1) Written report must be formatted in line with the requirements. Report submitted online in PDF format. 2) All teams will present an oral presentation at the State and National Conferences.
Publication Design	1. Pre-Created Material 2. Oral Presentation	Team of 1-3	State National	No	Create a printed set of materials based on topic and present to judges.
Public Service Announcement	Oral Presentation	Team of 1-3 Up to 3 entries per chapter	State National	Yes	Create a Public Service Announcement to present to judges based on the given topic.
Public Speaking	Oral Presentation	Individual	State National	No	Each participant will give a five-minute speech based upon the FBLA goals.
Sports & Entertainment Management	1. Objective Test 2. Role Play	Team of 1-3	State National	No	1) At the State competition this objective test will be administered on-line at your local high school using local computers. 2) Top ten teams based upon the highest objective scores will be invited to give an oral presentation based upon a case study that will be shared with team 20 minutes prior to oral performance.
Virtual Business Challenge	Online tests	Team of two	National ONLY	No	
Website Design	1. Created Website 2. Oral Performance	Team of 1-3	State National	Yes	1) Submit Website address via on-line form based upon guidelines by the state deadline. Sites must be eligible for viewing on the Internet at time of judging. 2) All teams will present an oral presentation at the State and National Conferences.

Nevada State Events

Competitive Event	Type of Event	Team, Individual or Chapter participants	Events Offered at	Topic?	Notes and Special Details
Battle of the Chapters	Presentation	Team of 3	State Only	No	One (1) entry per chapter Additional information is found at the end of this document.
Chapter Scrapbook	Chapter Project	1 entry per chapter	State Only	No	1)Review criteria and submit one copy of scrapbook. 2)Must be received by deadline at SBLC. 3)Rating Sheet and additional information are included at the end of this document
Creed (Middle Level Only)	Oral Presentation	Individual	State Only	No	Rating sheet is included at the end of this document.
Spelling Relay	Presentation	Team of three	State Only	No	Additional information is found at the end of this document.

Attendance Criteria and Eligibility

Meet these Guidelines

Adults

- ▽ There must be ample adult supervision for students in accordance with your chapter policy.
- ▽ Adult advisers may be any adult named by the adviser to serve their chapter in this capacity. They must register for the conference, be willing to help run an event and be in attendance for the entire period of the conference. Adult advisers are required to serve as an event Administrator or Coordinator.
- ▽ Chaperones may be used to help advisers and may be asked to help with competitive events. They are not required to pay for conference registration. If they are unwilling or unable to assist in competitive event operations, they will be required to pay conference registration.
- ▽ Chapter advisers should call special attention to the "Code of Conduct," parent permission, and medical release forms. All forms should be signed by the student and parent and be retained by their adviser. Chapter FBLA advisers will be responsible for the conduct of their chapter delegations.
- ▽ Advisers are responsible for modeling good behavior and the FBLA dress code at the SBLC.

Students

To be eligible to attend the SBLC, each FBLA member must meet the following basic criteria:

- ▽ Be an active member (dues paid) of national and Nevada FBLA.
- ▽ Have the approval of their FBLA chapter adviser.
- ▽ Have the approval of their school administration.
- ▽ Have the approval of their parent (or guardian) unless married or more than 18 years of age.
- ▽ Have on file with the local adviser a completed emergency medical form and a signed Code of Conduct form.
- ▽ All members attending the SBLC must either be a competitor or have a specific purpose for attending the conference.

Other Recognition

In addition to the many competitive events, there are also several awards, scholarships and special recognition available to Nevada FBLA members, advisers, administrators, and business partners.

	Type of Event	Team, Individual or Chapter participants	Events Offered at	Notes and Special Details
Administrator of the Year	Recognition	Individual	State Only	<p>The award is designed to recognize the outstanding support of a school administrator to the local chapter adviser and members of FBLA. An administrator may be nominated by a student, educator, colleague or parent. The recipient will be awarded and recognized at the State Business Leadership Conference.</p> <p>The Administrator of the Year nominations will be completed online. Letters of recommendation may be uploaded in the process. Please have the following information ready to complete the submission:</p> <ul style="list-style-type: none"> • Nominating School Name • Nominating School Address • Nominating Adviser Phone, Email • Name of Nominee • School/District of Nominee • Position of Nominee
Adviser of the Year	Recognition	Individual	State National	<p>Nevada FBLA will select one overall adviser to honor as the Nevada FBLA Adviser of the Year. When nominating an adviser, you will complete an online form that asks for the following information, as well as letters of recommendation that should be uploaded. Letters of recommendation should describe contributions to FBLA on the local, regional, state, and national level. The required information is:</p> <ul style="list-style-type: none"> • Nominator Name • Nominator Email Address • Nominee Name • Nominee Email Address • Nominee Chapter • Nominee Address • Nominee Principal • Nominee Principal Email Address

NEVADA FBLA EVENT HANDBOOK

	Type of Event	Team, Individual or Chapter participants	Events Offered at	Notes and Special Details
Alumni of the Year	Recognition	Individual	State Only	<p>The award is designed to recognize the outstanding support of FBLA Alumni to the local, state, and national chapters, advisers, and members of FBLA. An alumnus may be nominated by a student, educator, colleague, or parent. The recipient will be awarded and recognized at the State Business Leadership Conference.</p> <p>There will be an online form for nominating Alumni of the Year. Letters of recommendation may be uploaded at that time. Please have the following information ready:</p> <ul style="list-style-type: none"> • Name of nominating school • Address and phone for nominating school • Adviser of nominating school • Email and phone of adviser nominating • Name of nominee • Brief description of purpose of nomination
Businessperson of the Year	Recognition	Individual	State National	<p>There will be an online form for nominating Businessperson of the Year at the state level and should include, but does not have to be limited to:</p> <ul style="list-style-type: none"> • Years of participation in FBLA-PBL activities. • Promotion of FBLA-PBL through presentations and seminars. • Contribution to local or state chapter projects and activities. • Financial assistance to and sponsorship of activities for local and/or state chapter(s). <p>The biographical sketch of each nominee should particularly address the above areas. NOTE: Information required in the online form also includes: Name, Address, Email, Company, Phone Numbers, Name of Chapter Nominating the Business Person.</p>

NEVADA FBLA EVENT HANDBOOK

	Type of Event	Team, Individual or Chapter participants	Events Offered at	Notes and Special Details
Chassey Ako Community Service Award	Award	1 entry per chapter	State Only	<p>This award, named for former Nevada FBLA state officer Chassey Ako, honors FBLA members who go above and beyond in capturing and personifying this key leadership trait. Local chapters can nominate the member of their chapter who best demonstrates leadership through service.</p> <p>Information requested in the online form consists of:</p> <ul style="list-style-type: none"> • Name, parent/guardian name, address, grade, years in FBLA-PBL, chapter name, chapter address, adviser name, adviser phone number, adviser email. • Brief description of community service activities • Resume including FBLA-PBL conferences attended, FBLA-PBL awards received, community service activities participated in, and offices held. • Letter of recommendation from chapter adviser • Letter of recommendation from school administrator • Letter of recommendation from a community service person
Erin Hackman NLC Travel Scholarship	Scholarship	Individual	State Only	<p>This \$100 scholarship is presented in the name of former Nevada FBLA State President Erin Hackman, and is designed to assist NLC competitors from Nevada with their travel to the National Leadership Conference.</p> <p>Information requested in the online form consists of:</p> <ul style="list-style-type: none"> • Name, parent/guardian name, address, grade, years in FBLA-PBL, chapter name, chapter address, adviser name, adviser phone number, adviser email. • Letter of Application stating why how you intend to maximize the NLC experience and how the experience will benefit your local and state chapter; description of FBLA accomplishments; and a statement of plans for your career objective. • A resume of FBLA involvement, offices held, etc. As well as other activities. • A letter of recommendation from your chapter adviser or school administrator.
Gold Seal Chapter Award of Merit	Award	1 per chapter	State National	<p>Must complete online form to be considered. Must submit Local Chapter Annual Business Report for competition. The state may select 2 chapters or up to 15% of chapters (whichever is greater) for this award. In the event that more chapters apply than there are slots, the Local Chapter Annual Business Report scores will be used to determine chapters to receive award.</p>

NEVADA FBLA EVENT HANDBOOK

	Type of Event	Team, Individual or Chapter participants	Events Offered at	Notes and Special Details										
Sweepstakes Award	Award	No entry needed	State Only	<p>Nevada FBLA awards a state Sweepstakes Award to the top chapters with the most competitors placing in the top 10 in their respective events. The Sweepstakes Award is calculated as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">10th Place: 1 Point</td> <td style="width: 50%;">5th Place: 6 Points</td> </tr> <tr> <td>9th Place: 2 Points</td> <td>4th Place: 7 Points</td> </tr> <tr> <td>8th Place: 3 Points</td> <td>3rd Place: 8 Points</td> </tr> <tr> <td>7th Place: 4 Points</td> <td>2nd Place: 9 Points</td> </tr> <tr> <td>6th Place: 5 Points</td> <td>1st Place: 10 Points</td> </tr> </table>	10 th Place: 1 Point	5 th Place: 6 Points	9 th Place: 2 Points	4 th Place: 7 Points	8 th Place: 3 Points	3 rd Place: 8 Points	7 th Place: 4 Points	2 nd Place: 9 Points	6 th Place: 5 Points	1 st Place: 10 Points
10 th Place: 1 Point	5 th Place: 6 Points													
9 th Place: 2 Points	4 th Place: 7 Points													
8 th Place: 3 Points	3 rd Place: 8 Points													
7 th Place: 4 Points	2 nd Place: 9 Points													
6 th Place: 5 Points	1 st Place: 10 Points													
Who's' Who in FBLA	Award	1 entry per chapter	State National	Rating Sheet and additional information are included at the end of this document										

Battle of the Chapters

A strong knowledge of current events, business, and FBLA-PBL facts prepares members and chapters for success in the world of free enterprise. This team event recognizes chapters with superior knowledge of today's business environment.

Competencies

The oral test may consist of general business facts, current events, and possibly parliamentary procedure. Questions about FBLA-PBL facts, history, and general information will all be a significant component of the oral examination.

Business Education Curriculum Standards:

All areas.

Eligibility

Each chapter may enter one team of three (3) participants who are on record in the FBLA-PBL Online Membership System as having paid dues by the officially published deadline for the current school year. State and National Officers are not eligible to compete in this event.

This is a Nevada FBLA State Only event. Winners of this event will not advance to the National Leadership Conference. Only the top two teams will be presented with plaques.

Procedure

Preliminary Round

All participants will assemble in teams to the designated staging area. If all team members are not present the team will not be allowed to participate. A moderator will ask the test questions, a panel of judges will assess the accuracy of each answer. Members of teams take turns answering questions. Members of teams MAY NOT collaborate on test questions in the preliminary round.

The moderator will ask questions of each team in rounds. The moderator begins by asking the first team member of each team a test question. (Neither team members nor the audience are allowed to provide any assistance during the preliminary round.) If the question is answered correctly by the first member, the team remains intact and a new question will be asked of the first member of the next team. If the question is answered incorrectly, the moderator will ask the same question of the first member of the next team. If the member of the next team answers correctly, the members of previous teams answering incorrectly will be eliminated. If the next team member answers incorrectly, the moderator will proceed to the next teams until the question is either answered correctly, or until the first member of every team has been asked the question. If no team provides the correct answer, then the question is thrown out and no team members are eliminated for the round.

Once a team member has answered a question by the moderator, that team member will rotate to the back of the team. The second member will then answer the next question posed to the team in the next round. This process repeats until there are only two teams remaining.

Finals Round

The remaining two teams will advance to Finals. Any members of Finals teams that were eliminated in the Preliminary Round will rejoin their teams.

For the Finals Round a signal device will be given to each team. The moderator will ask a question. The first team to signal will have the opportunity to answer the question. Correct answers are worth five (5) points. If a team answers incorrectly, the other team has the opportunity to answer with no penalty.

During the Finals Round no team members are eliminated for answering incorrect questions.

Team members are allowed to collaborate to determine the best answer to questions asked. Teams will only have 10 seconds to determine their best answer.

The judges determine which team signals first. In the event the judges cannot determine which team signaled first, the question posed by the moderator will be thrown out and a new one selected.

If a team signals before the question is finished being presented by the moderator, the moderator will stop at the exact point in the question when the signal was received. The first team to signal may not ask for the rest of the question to be read. If the first team answers incorrectly, the other team may have the question read in its entirety before answering.

Questions will be asked until a team reaches fifty (50) points. The first team to fifty (50) points will be declared the Battle of the Chapters State Champion.

Chapter Scrapbook

This event is designed to encourage local chapters to maintain a record of the yearly program of activities. Mementos and pictures of students and their activities aid in building local FBLA chapter spirit.

Eligibility

All local chapters are eligible.

Regulations

A chapter must hand carry their scrapbook to the conference registration desk at the State Business Leadership Conference. The scrapbook should represent one full year of FBLA activity. The theme should be based on the current year's national theme.

Page limit is 50 total pages (25 actual pages front and back). Information may be placed on inside front and inside back cover. This will not be counted as pages. The Scrapbook will have 10 points deducted if it has over the designated number of pages.

Procedure

The scrapbook will be evaluated on the following:

- ∇ **Content/Information** includes: The designated theme with creative headlines and titles, information clearly titled, content is interesting, useful, informative, and accurate, and a table of contents is included.
- ∇ **Appearance** includes: Effective use of color, creative use of mementos and photographs, logical arrangement of activities, and evidence of school and local community newspaper coverage.
- ∇ **Layout and Design** includes: Visual appeal, creativity, overall use as a historical record of Chapter's activities.

This is a Nevada Only event. Chapter Scrapbooks are to be hand carried to the State Business Leadership Conference and turned in at registration.

This event is judged at the State Conference. There is no related state conference activity.

Chapter Scrapbook

Rating Sheet

Evaluation Item	Not Demonstrated	Does Not Meet Expectations	Meets Expectations	Exceeded Expectations	Points Earned
Content/Information					
Scrapbook reflects National FBLA theme with creative headlines and titles	0	1-4	5-7	8-10	
Information clearly titled (including use of dates and names)	0	1-4	5-7	8-10	
Content is interesting, useful, informative, and accurate (correct spelling/grammar)	0	1-4	5-7	8-10	
Table of contents is included. It is accurate and well labeled	0	1-4	5-7	8-10	
Appearance					
Effective use of color and creative use of mementos and photographs	0	1-4	5-9	10-15	
Logical arrangement and clear documentation/evidence of activities	0	1-2	3-4	5	
Evidence of school and newspaper coverage of activities	0	1-4	5-7	8-10	
Layout and Design					
Layout is visually appealing and creative in design	0	1-4	5-9	10-15	
Overall value of the scrapbook as a historical record of the chapter	0	1-4	5-9	10-15	
Total Points					/100 Max.
Penalty: More than 50 pages (25 front & back), deduct 10 pts.					
Final Score					/100 Max.

School: _____ Judge's Name: _____

Judge's Signature: _____ Date: _____

Judge's Comments:

Creed

This STATE ONLY event recognizes FBLA members who are learning qualities of business leadership by developing effective speaking and critical thinking skills based on the FBLA-PBL Creed.

Competencies

The oral presentation of this event is reciting the FBLA-PBL Creed from memory. The critical thinking aspect of this event is based upon the answers a participant gives to questions related to the FBLA-PBL Creed.

Business Education Curriculum Standards:

Communication, Career Development

Eligibility

Each chapter may enter members who are on record in the FBLA-PBL Online Membership System as having paid dues by the officially published deadline for the current school year.

This event is only open to Middle Level.

Procedure

The participant will deliver the FBLA-PBL Creed from memory before a panel of judges. Upon completing the Creed presentation, each judge may ask a question related to the Creed.

The presentation of the Creed may be done in a foreign language or using sign language, however, it must still be presented in English. Only the English presentation will be evaluated by judges.

No reference materials or visual aids may be used during the presentation.

No microphones are allowed.

No audience is allowed for this event.

The winner of the Creed event must be prepared to deliver the Creed before a general session at the State Business Leadership Conference.

This is a STATE ONLY event.

FBLA-PBL CREED

I believe education is the right of every person.

I believe the future depends on mutual understanding and cooperation among business, industry, labor, religious, family, and educational institutions, as well as people around the world. I agree to do my utmost to bring about understanding and cooperation among all of these groups.

I believe every person should prepare for a useful occupation and carry on that occupation in a manner that brings the greatest good to the greatest number.

I believe every person should actively work towards improving social, political, community and family life.

I believe every person has the right to earn a living at a useful occupation.

I believe every person should take responsibility for carrying out assigned tasks in a manner that brings credit to self, associates, school and community.

I believe I have the responsibility to work efficiently and to think clearly. I promise to use my abilities to make the world a better place for everyone.

FBLA CREED

Performance Rating Sheet

Evaluation Item	Not Demonstrated	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations	Points Earned
Delivery					
Voice quality	0	1-2	3-4	5	
Diction	0	1-2	3-4	5	
Clear, specific language	0	1-2	3-4	5	
Fluency	0	1-2	3-4	5	
Stage Presence					
Personal appearance	0	1-2	3-4	5	
Poise, body posture	0	1-2	3-4	5	
Confidence, ease before audience	0	1-2	3-4	5	
Eye contact	0	1-2	3-4	5	
Power of Expression					
Emphasis, directness, sincerity	0	1-2	3-4	5	
Conveyance of thought and meaning	0	1-2	3-4	5	
Extent to which Creed was presented in an understandable, convincing, and pleasing manner	0	1-3	4-7	8-10	
Accuracy of Creed					
Participants will receive 25 points for correct presentation. Deductions as follows: Leave out word = -5 Stumble, garble, etc. = -5 Omit one paragraph = -10	0	1-8	9-17	18-25	
Questions					
Ability to satisfactorily answer the questions of the judges which show an understanding of the Creed	0	1-5	6-10	11-15	
Total Points					/100 max.
Dress Code Penalty Deduct five (5) points when dress code is not followed.					
Final Score					/100 max.

Name: _____

School: _____ State: _____

Judge's Signature: _____ Date: _____

Judge's Comments:

Spelling Relay

English and proper grammar remain a cornerstone of business and communication. This STATE ONLY event is designed to recognize members who have developed a commanding ability to spell common and complex business terms.

Competencies

Spelling words will be derived from all aspects of business terminology (economics, technology, business law, banking, mathematical computation, etc.).

Business Education Curriculum Standards:

Communication

Eligibility

Each chapter may enter up to five (5) teams of three (3) participants who are on record in the FBLA-PBL Online Membership System as having paid dues by the officially published deadline for the current school year. Members must be from the same chapter. No member may participate on more than one team.

State and National Officers are not eligible for this event.

This event is open to all members in all grades.

Procedure

All participants will assemble in teams to the designated staging area. If all team members are not present the team will not be allowed to participate. A moderator will provide a spelling word and definition, a panel of judges will assess the accuracy of each answer. Members of teams take turns spelling words. Members of teams MAY NOT collaborate on spelling word.

The moderator will present spelling words to each team in rounds. The moderator begins by asking the first team member of each team to spell a word. (Neither team members nor the audience are allowed to provide any assistance during the preliminary round.) If the word is spelled correctly by the first member, the team remains intact and a new question will be asked of the first member of the next team. If the question is spelled incorrectly, the moderator will ask the same question of the first member of the next team. If the member of the next team spells the word correctly, the members of previous teams answering incorrectly will be eliminated. If the next team member spells incorrectly, the moderator will proceed to the next teams until the question is either spelled correctly, or until the first member of every team has had the opportunity to spell the word. If no team provides the correct answer, then the question is thrown out and no team members are eliminated for the round.

Once a team member has spelled a word by the moderator, that team member will rotate to the back of the team. The second member will then spell the next word posed to the team in the next round. This process repeats until there is only one team remaining.

Who's Who in Nevada FBLA

This award honors FBLA members who have made outstanding contributions to the association at the local, state, and national levels.

This event is sponsored by the Nevada Business Education Association (OBEA). A \$200 scholarship is provided to the winner if their chapter adviser is a member of OBEA upon receipt of a thank you letter by the current OBEA president.

Eligibility

Each chapter may enter one (1) participant who is a member of an active local chapter and is on record in the Nevada FBLA-PBL Online Registration System as having paid dues by the officially published deadline for the current school year.

Regulations

The entry materials must be submitted as a PDF file in the online submission tool by the deadline. Do not mail anything to the state office.

Nominees will be selected in accordance with the regulations of the state chapter and the national association.

State and National officers automatically earn recognition in this event; therefore, chapters with State and National officers may submit another nominee. However, if a state officer wishes to be considered as the state chapter nominee, all materials need to be completed and submitted.

Each chapter's nominee will be recognized as a Who's Who in Nevada FBLA. The nomination form and criteria will be used to determine Nevada's state chapter nominee.

If the state chapter nominee is unable to attend the National Leadership Conference, the state may designate one of its other delegates to accept the award for the nominee.

Procedure

Each participant needs to complete a resume not to exceed two pages highlighting the following:

- ▽ Years of participation in FBLA activities
- ▽ Extent of participation in conference sponsored by the state chapter and national association
- ▽ Offices, chairmanships, and committee memberships held
- ▽ Contributions to local, state, and national projects
- ▽ Participation in other activities, academics, and career development
- ▽ Awards, honors, and achievements

Participants may also submit any supporting material with their resume.

National Awards

One (1) member from each state and all national officers will be recognized as recipients of the national Who's Who in FBLA award at the National Leadership Conference.

Who's Who in FBLA

Application Rating Sheet

Evaluation Item	Not Demonstrated	Does Not Meet Expectations	Meets Expectations	Exceeded Expectations	Points Earned
FBLA Experiences					
Extent of participation in conference at the local, state, and national levels	0	1-4	5-9	10-15	
Offices, chairmanships, and committee memberships held	0	1-4	5-9	10-15	
Contributions to local, state, and national projects	0	1-4	5-9	10-15	
Participation in other activities	0	1-4	5-9	10-15	
Supporting Material					
Outline of FBLA career	0	1-4	5-9	10-15	
Publicity received	0	1-3	4-7	8-10	
Recommendations supportive of the member's involvement in FBLA	0	1-3	4-7	8-10	
FBLA Career					
Years in FBLA	1 (1 Year)	2 (2 Years)	3 (3 Years)	5 (4 Years)	
Final Score	/100 Max.				

Applicant Name: _____

School: _____ Judge's Name: _____

Judge's Signature: _____ Date: _____

Judge's Comments: